



Faculty Senate Motion Form

Motions are formal proposals by members to do something. Their use facilitates the method and manner of transacting business and provides a means of focusing the assembly's attention on specific points in order to reach a concrete decision. The Faculty Senate as an organization has the inherent power to take action that is not in conflict with law or its charter, bylaws, or adopted rules. This includes the power to adopt motions regulating the conduct of its current business or modifying its bylaws or adopted rules and policies.

Date _____ **Committee** _____

When proposing a motion, please be sure to include information, if applicable, about who should take action and what that action is to be. If there is a deadline for completion, please include information about when the proposed action is to be completed. The mechanism and intent of the proposed action should be made as clear as possible.

Motion proposed by: _____ (voting member)

Motion to:

Proposer's signature

Secretary use only – do not write below this line

Seconded by _____

Votes:

In favor: _____ **Opposed:** _____ **Abstentions:** _____
OR **General consent**

Carried **Defeated** **Withdrawn** **Tabled** **Postponed** **Referred** **Other**

Motion # _____