



**ACADEMIC COORDINATING COMMISSION
Meeting Minutes of 24 October 2023**

CALL TO ORDER: *ACC Chair* Kristi Tyran called the meeting to order at 4:00 pm.

APPROVAL OF MINUTES: Minutes of October 10th were approved as written.

REPORTS AND ANNOUNCEMENTS

Kristi Tyran, ACC Chair reported that:

- The ACC will review proposals today addressing policy items discussed at the last meeting. Work on several other proposals is ongoing and are planned to be presented to the ACC this quarter.

Jack Herring, Vice Provost for Undergraduate Education reported that:

- The Department of Mathematics has decided how credit will be awarded for AP pre-calculus exam scores. For a score of 3 or greater, credit will be given but will not be associated with a particular course.

Dacey Durbin, CBE Senator on Behalf of AS Senate President reported that:

- The AS Senate is working to fill the at-large student seat on the ACC. If an at-large student is not identified, a student Senator will be appointed instead.

PRESENTATION

How to Review Minutes and Proposals: Jamie Lawson, Catalog and Curriculum Specialist, discussed the basics of the ACC’s review process along with recent changes. Of note, links to minutes will now be found within the agenda. Commissioners asked when a proposal requires an impact report. Lawson stated that impact reports are required for course cancellations or credit changes. Kristi Tyran, ACC chair, emphasized that when looking at modality proposals the ACC will not be reviewing for college modality policy compliance but rather compliance with ACC policies such as the credit hour policy, syllabus guidelines, and collegial communications. Lawson stated he would ensure there is a checkbox on the Curriculog form to ensure colleges confirm that modality policies have been followed prior to ACC review.

REVIEW OF CURRICULUM MINUTES AND PROPOSALS

	Committee	Date	Actions	Prepared by
T1			ACCEPTED with exception of MUS 397M ¹	E. Marrs F. Youngblood
M1			ACCEPTED	J. Caplan-Auerbach
05	CHSS Curriculum Council	10/12/2023	ACCEPTED	M. Geisler
06	CSE Curriculum Committee	10/16/2023	ACCEPTED	J. Caplan-Auerbach
07	CFPA Curriculum Committee	10/18/2023	ACCEPTED	F. Youngblood

¹ ACC requested collegial communication documentation to SEJF; ACC Exec will re-review October 31 if updated as proposal is time sensitive.

DISCUSSION ITEMS

Ideas for new PEJ Task Force Charge: The revisions to the [PEJ Task Force Charge](#) will move the deadline of the project to April of 2025 and require a chair be appointed to guide the task force as well as convene the group. Membership will include subject matter experts who can bring perspective as to how to make the project manageable for implementation. Commissioners discussed if student representation on the task force should be required. Commissioners agreed on adding two student seats to be filled by the Associated Students Senate. Kristi Tyran stated she would revise the charge to reflect this change and propose it at the ACC's next meeting on November 7th.

Discussion of the following scheduled agenda item was postponed until ACC's meeting of November 7, 2023: ACC Approval for Review of Approved Online/Hybrid Courses.

Meeting adjourned at 5:40 pm.