

The Senate Outreach and Continuing Education Committee's (SOCEC's) role is to help Outreach and Continuing Education support the University's mission, strategic goals, and values. To do so, the SOCEC will:

- 1) provide advice and recommendations to the Vice Provost of Outreach and Continuing Education and the Senate; and
- 2) serve as liaison between the faculty and the Vice Provost of Outreach and Continuing Education.

Specifically, the committee shall:

- Provide advice on current and future policies, procedures, and programs offered or considered by or through Outreach and Continuing Education to the Senate and relevant committees;
- Discuss ideas about Outreach and Continuing Education programs;
- Review and assess the activities and direction of Outreach and Continuing Education;
- Report annually during the winter term to the Senate and ACC the following:
 - the mission and budget of Outreach and Continuing Education;
 - programs run through Outreach and Continuing Education;
 - students served during the previous academic year, including summer term;
 - the number of undergraduate and graduate courses offered for credit during the previous academic year, broken up by program, site, mode of delivery, and type of faculty (NTT or T/TT);
 - other information requested by the Senate.

BL7.7.1 Membership

The membership of the Senate Outreach and Continuing Education Committee shall be as follows:

- One representative appointed by the IEP or Language & Culture programs;
- One faculty member from every college, appointed by the respective college governance committee;
- At least one faculty member should be engaged in teaching at an off-campus location through an Outreach and Continuing Education program. If needed, this may require appointing a faculty member in addition to the college representatives.
- One senator appointed by the Faculty Senate;
- One representative appointed by the United Faculty of Western Washington Executive Board;
- One representative appointed by the Associated Students;
- The Director of the Center for International Studies (ex officio; nonvoting);
- The Vice Provost of Outreach and Continuing Education or, in the Vice

Provost's absence, a designee (advisory, nonvoting)

With the exception of appointments from the Associated Students and Senate, all appointments shall be for 2 years, with terms staggered so that half the members are appointed each year.

A faculty chairperson, who shall be appointed by and from the committee's voting members, will be responsible for the agenda.

The committee shall meet at least once/month during the academic year, and more often if the committee chair believes it to be necessary.

Minutes shall be forwarded to the Faculty Senate as soon as possible following approval by the Senate Outreach and Continuing Education Committee.