WESTERN
WASHINGTON UNIVERSITY

ACADEMIC COORDINATING COMMISSION
Meeting Minutes of 23 January 2024

CALL TO ORDER: *ACC Vice President and President-elect* Jeffery Hart called the meeting to order at 3:59 pm.

APPROVAL OF MINUTES: Minutes of January 9th were approved unanimously with the following amendment to Kristi Tyran's reports:

> A proposal is being created to allow for permanent modality requests to be taught the following quarter if it is approved by the temporary course deadline. Colleges are encouraged to defer approvals until necessary.

REPORTS AND ANNOUNCEMENTS

Kristi Tyran, *ACC Chair* reported that:

- Communication has been sent out regarding the modality approval transition process to allow proposals to go into effect the quarter after they are approved through Summer of 2025. Colleges are encouraged to delay submitting proposals until necessary.

Jack Herring, *Vice Provost for Undergraduate Education* reported that:

- The Board of Trustees is working on a statement regarding academic freedom following the finding that the University is not meeting the standard in terms of developed policies relating to academic freedom. A proposal regarding the development of language around academic freedom will be presented to the Faculty Senate at its next scheduled meeting on January 29th.

Shelli Soto, *Associate Vice President for Enrollment Management* reported that:

- Census day occurred on January 22nd. The current Winter Quarter enrollment is approximately 1% down from AY22-23 Winter enrollment. This suggests that retention is higher than it has been in several years.
- The Provost has been working with Deans and college leadership to plan schedules for next year. Based on faculty interest, an official call for schedules will still be issued.

REVIEW OF CURRICULUM MINUTES AND PROPOSALS

	Committee	Date	Actions
	ACC Exec	1/16/2024	**ACCEPTED**
45	CSE Curriculum Committee	1/08/2024	**ACCEPTED** with exception of RC577; RC583; RC584; RC587[1]
46	Woodring Curriculum Council	1/09/2024	**ACCEPTED**
47	Fairhaven Curriculum Committee	1/10/2024	**ACCEPTED**
48	CFPA Curriculum Committee	1/10/2024	**ACCEPTED** with exception of ART394[2]
49	TCCC	1/12/2024	**ACCEPTED** with note[3]
50	Graduate School Curriculum Committee	1/16/2024	**ACCEPTED** with note[4]
51	Council on University Programs	1/17/2024	**ACCEPTED** with exception of DISA350[5] and HNRS390[6]
52	Woodring Graduate Council	1/18/2024	**ACCEPTED** with exception of ELED691[7]

53	Committee on Undergraduate Education	1/18/2023	**ACCEPTED** with exception of A/HI261; FAIR242A; HUMA322; MATH107[8]

[1]RC577; RC583; RC584; RC587: The ACC returned and requested more clarity on the context of time and student engagement for a hybrid course.

[2] ART394: The ACC returned with a request for a clearer description of how credit hours will be distributed. The ACC additionally requested a current syllabus for comparison.

[3] FREN385: The ACC approved pending an update to collegial communication.

[4] Nursing Education MSN; Nursing Leadership and Administration MSN: The ACC approved pending requested updates to the How to Declare section.

[5] DISA350: The ACC returned and requested clearer description of contact hours, modality, and credits in syllabi and clarity in hybrid syllabi around time spent meeting in person and online. The ACC suggested including syllabi of all three modalities for the same (existing or proposed) course.

[6] HNRS390: The ACC returned due to missing content in online syllabi and missing required FTF syllabus attachment. The ACC suggested reviewing the Syllabus Requirements and Guidance Policy for reference.

[7] ELED691: ACC returned as attached syllabus makes the course appear to be three separate courses.

[8] A/HI261; FAIR242A; HUMA322; MATH107: The ACC postponed review until its next scheduled meeting on February 2nd.

DISCUSSION ITEMS

Discussion of the following scheduled agenda items was postponed until ACC's meeting of February 2, 2024: Lab, Studio, and Applied Performance Credit Hour, and Review of College Modality Policies ACC has Received.

Meeting adjourned at 5:37 pm.