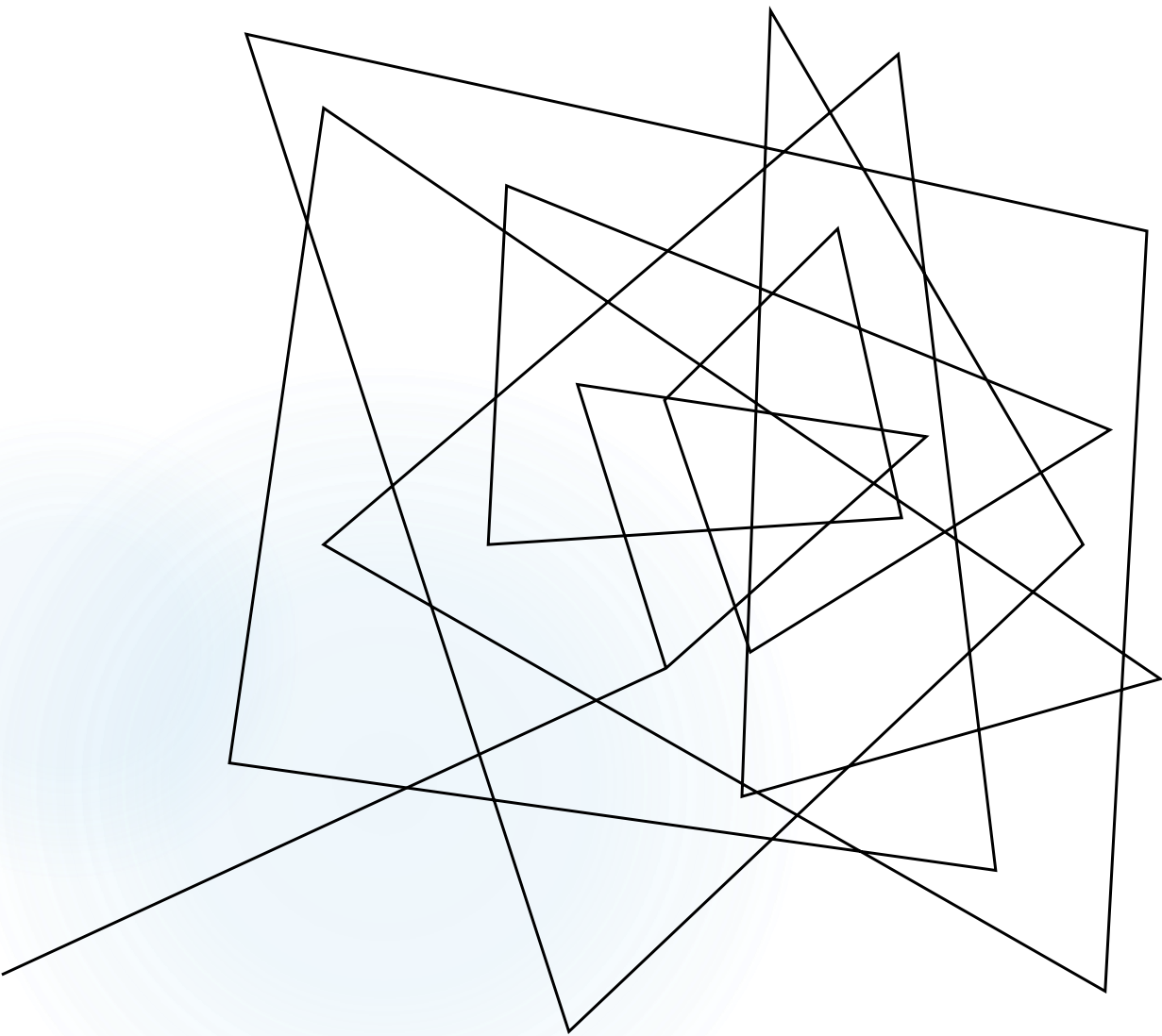


Digest of Changes to the Faculty Handbook

PRESENTED TO FACULTY SENATE
FEBRUARY 12, 2024
BRANDON DUPONT



Revision:

Update and consolidate current short "handbook" & nine appendices into one document

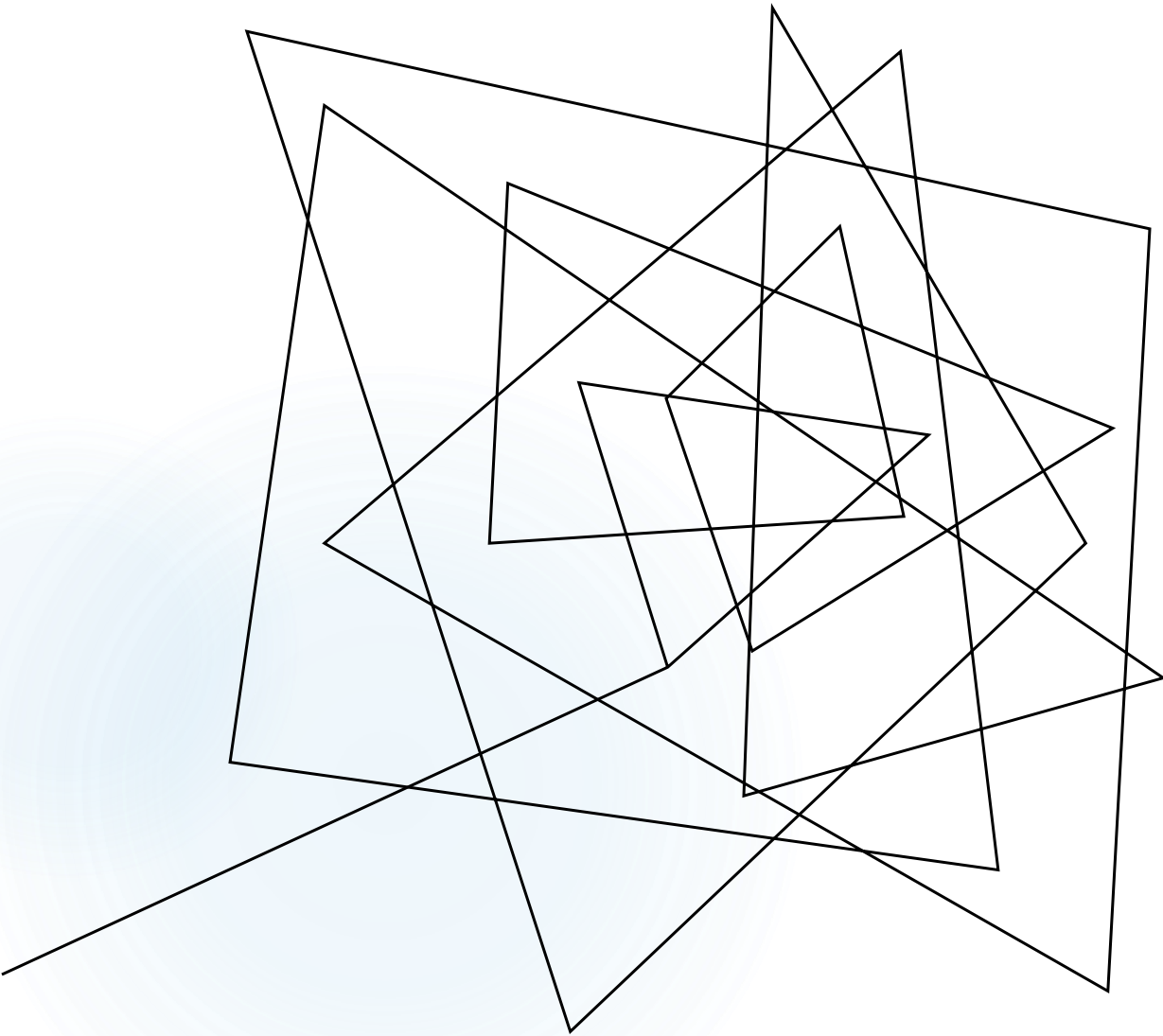
Current Documents

▶ Short "Handbook" and Nine Appendices

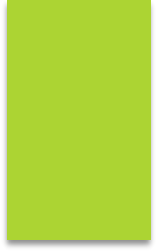
- Handbook (*becomes Preface*)
- Appendix 1: WWU Constitution & Faculty Senate Bylaws (*becomes Sec. 1*)
- Appendix 2: Faculty Senate Organization Structure (*moves to Sec. 1*)
- Appendix 3: AAUP Statement on Academic Freedom & Tenure (*becomes Sec. 2*)
- Appendix 4: Code of Faculty Ethics (*becomes Sec. 3*)
- Appendix 5: Policy and Procedural Guidelines for Misconduct in Research & Scholarship (*refer to POL-U4520.02*)
- Appendix 6: Guidelines for Student Participation on Senate Committees (*moves to Sec. 1*)
- Appendix 7: Requesting An Exception To the Normal Competitive Search Process (*refer to POL-U1600.01*)
- Appendix 8: Policies Governing Procedures for Use of Animals in Research & Teaching (*refer to POL-U4520.08 & POL-U4520.09*)
- Appendix 9: Policy for Faculty Development Grants Committee (*refer to RSP policies*)

Proposed Revision

- ▶ Combine into one handbook, deleting all but three appendices, referring to policies that exist elsewhere
 - Preface: Based on Current Handbook
 - Section 1: Constitution & Bylaws of Faculty Senate & Senate Standing Committees
 - Section 2: Statement on Academic Freedom
 - Section 3: Code of Faculty Ethics



Substantive Changes To Preface



Delegation of Authority by Board of Trustees

New Language

- ▶ This Faculty Handbook contains statements of institutional policy and procedure duly established by the Faculty Senate under authority delegated by the Board of Trustees to the President.

Original Language

- ▶ This Faculty Handbook contains statements of institutional policy and procedure duly established by the Board of Trustees and in effect at the time of its adoption.

APICS

New Language

- ▶ Adds specific reference to academic programs, institutes, and centers (APICs)

Original Language

- ▶ N/A

Handbook Amendments Become Internal Faculty Senate – Not BoT – Process

New Language

- ▶ Any proposed amendments, which may be initiated by the Faculty Senate or through a signed petition of 25 faculty members, must be approved by a majority vote of the Faculty Senate before being incorporated into the handbook. Amendments to the Faculty Handbook must be communicated to all faculty within two weeks of final Senate approval.

Original Language

1. The need to review the Handbook will be considered by the Board of Trustees annually at the February meeting. It may, however, be reviewed and amended by the Board by motion at its discretion whenever necessary, providing that due notice shall be given of such intention. When not bound by superior authority, the Board shall hear and consider recommendations from affected faculty before taking action.
2. Proposals for amendment of this Handbook may be initiated and presented to the Board (1) by the President of the University who shall, if not sustained by a majority of the faculty, at the same time, present the faculty recommendations to the Board; (2) by the Faculty Senate; or (3) by the faculty through signed petition of 25 faculty members.
3. No proposal for amendment shall be acted upon finally and established as policy by the Trustees without due notice to the faculty and without hearing and considering their recommendations. Neither shall any proposal for amendment be acted upon and established as policy by the Trustees without due notice to the President of the University and without hearing and considering the President of the University's recommendations.
4. Amendments to the Handbook become effective upon approval by the Board of Trustees or a date set by the Board of Trustees.

Voting Roles Clarification

New Language

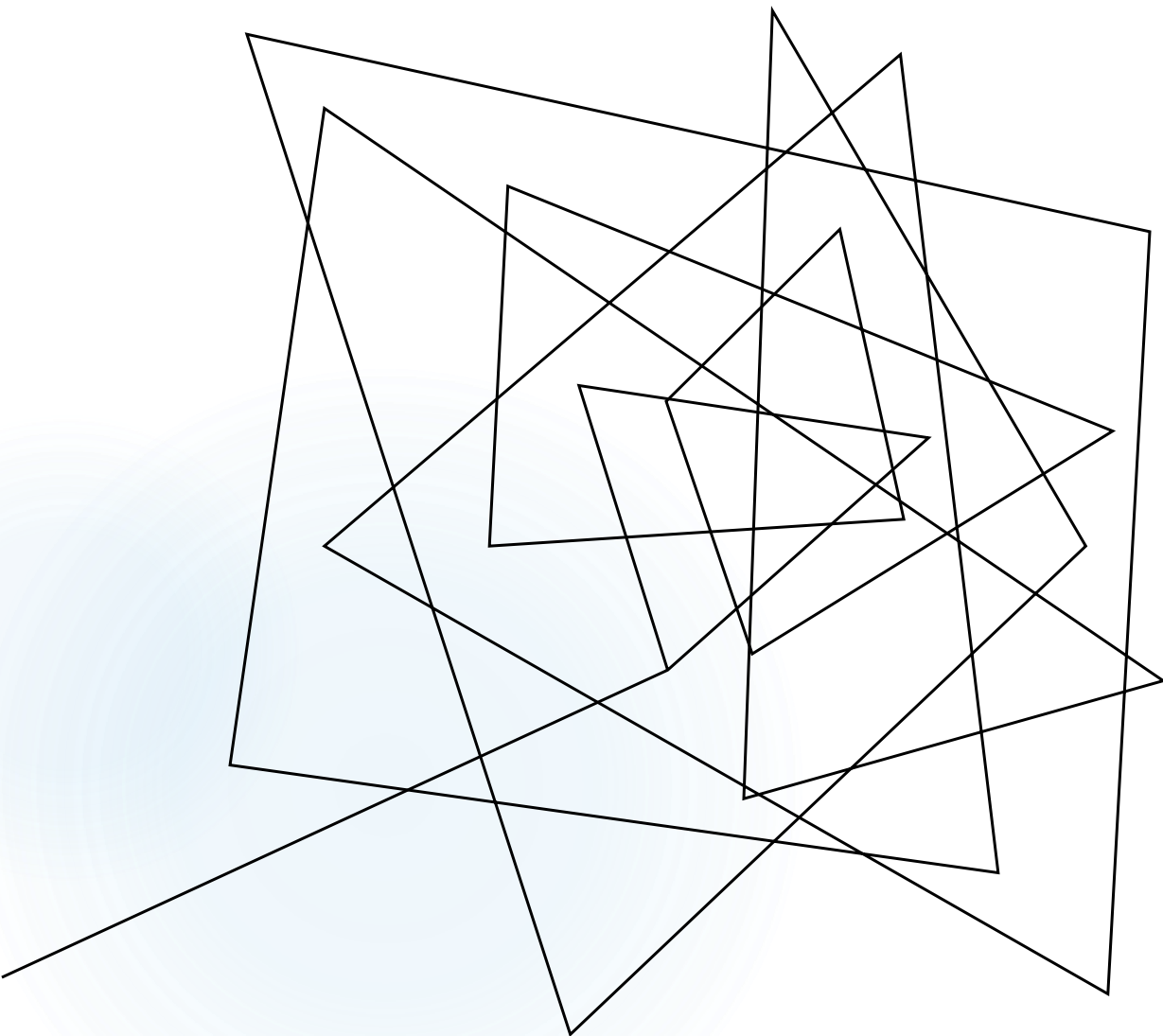
C. Rights and Responsibilities of the Faculty

- ▶ All voting members of the faculty may vote on matters that go to the full faculty. Voting members of the faculty are those holding appointments at .5 FTEF (annual average) or greater at Western Washington University.
- ▶ For rules regarding votes at Faculty Senate and Senate standing committees, refer to the Faculty Senate bylaws in Section 1 of this Handbook.
- ▶ For rules regarding voting within colleges and departments, refer to the unit evaluation plans of those units.

Original Language

Only Indirect Language

- ▶ Tenured and tenure-track faculty share the same rights and responsibilities with respect to faculty governance, unless otherwise specified by the Faculty Handbook or the Constitution of the Faculty of WWU (Appendix 1).
- ▶ Non-tenure-track faculty do not have all the rights and responsibilities of faculty with respect to faculty governance. Departmental voting privileges are at the discretion of the department, but shall not extend to issues of appointment, tenure, promotion, or other personnel matters. Faculty Senate voting privileges are described in the Constitution of the Faculty of WWU (Appendix 1).



Discussion and Next Steps

Original Handbook and Proposed Preface
available at:
<https://facultysenate.wvu.edu/feb-12-2024-faculty-senate-meeting-agenda>.