



Committee Approved: 1/31/24
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OUTREACH AND CONTINUING EDUCATION COMMITTEE Meeting Minutes of January 24, 2024

Meeting Location: OM 340

OCE Chair Jennifer Selz called the meeting to order at 4:01, welcoming a total of 10 attendees (roster attached).

Meeting minutes of November 16 were approved as written.

Reports and Presentations

OCE and CiHS Update

Robert Squires, Vice Provost for Outreach and Continuing Education, provided an update on OCE and CiHS. He reported on OCE enrollment, an upcoming Supply Management certificate program and a free community-focused financial literacy program, and grant funding for an accessible front door for the SEA Discovery Center. Other initiatives include working with the WA Student Achievement Council and other colleges on a grant for adult reengagement and with the Munro Institute and Political Science Department to apply for funding for a one-week youth summer institute on society and engagement in 2025.

OCE is working on a proposed prison education program with the Department of Corrections (DoC) and Peninsula College. DoC would pay for students to participate, pending funding, because students wouldn't be eligible for FAFSA and WAFSA. A question was raised regarding who would serve as faculty. It was reported that the program would have local and travel faculty, plus a program staff person based on Bellingham. The program would have to be in-person because of lack of internet access, but it would include asynchronous learning using Canvas on a computer which then would be uploaded for faculty engagement. There were questions regarding the types of classes that would be offered. There are business and management and MDS courses proposed.

The CiHS Committee Charge and membership was shared. The CiHS Committee, which includes faculty and administration members, has a main body that meets every other week, with two subcommittees that meet on the odd weeks. The two subcommittees are

student pathways, focusing on equity and access, and faculty/teacher engagement and course quality, focusing on professional development and accreditation requirements. There are a couple of action items with the subcommittees as well as full committee issues, such as what are the courses that should be offered.

The Current school district partnerships are Bellingham, Ferndale, and Mount Vernon. Part of the CiHS Committee conversation is if and how to consider other districts, such as Nooksack. Part of the issue is what courses can be offered at this phase. There is a need to put courses forward by mid-February to school districts. The current courses are Math 124 and 125, Education 109, and English 101 and 202.

One issue that has come up is CiHS Committee governance and the need for a pathway for communicating with SOCEC and Faculty Senate. The CiHS Committee agreed that they would report to SOCEC to flow up to Faculty Senate.

The State's interest in CiHS is having course credits that are transferrable to other institutions. OCE is looking at the community college rubric (WA 45) and GURs. The Committee is interested in phased development of the program, with the aim to have approximately ten courses in the next phase. This depends on instructors and departmental approval.

School districts have been interested in consolidating various courses from different institutions into a single entity. OCE is coordinating with other institutions, with four and two year institutions both eligible to participate. A question was raised regarding program competition.

Bargaining on faculty compensation and a curriculum coordinator position is an ongoing conversation.

A question was raised regarding committee membership. The Provost invited all faculty to participate. Currently, not all colleges are represented. A request was made and agreed to that there be another call for committee members.

There was a discussion regarding program instructors, and it was reported that it is up to WWU departments to approve the high school instructors who will teach the courses. There are requirements for assessments, training and engagement, class visits, and accreditation standards.

There was a discussion about the types of students who are being served by the program and the possible impact on future WWU course enrollment.

Discussion Items

Committee Priorities:

The discussion on committee priorities was postponed due to time.

SOCEC By-Laws Review:

Due to time, Chair Selz said that the SOCEC by-laws would be emailed to Committee members, and asked that they be reviewed prior to the February 21 SOCEC meeting.

Items From The Floor

Andrew Blick, OCE Director of Programs, Planning, and Design, spoke about a proposal to include professional education courses in Banner. He is working with the Registrar's Office on the process, which would begin next year with temporary courses with S/U grades, aligned with ACC credit hour standards for at least one credit. The change would make it easier for students to access their records. Committee members expressed support for moving forward, and Andrew will communicate to ACC and the Registrar's Office that SOCEC does not have concerns.

Meeting adjourned at 5:03.

OUTREACH AND CONTINUING EDUCATION – ROSTER 2023-24

VOTING ATTENDEES			NON-VOTING ATTENDEES	
Faculty members			Advisory members (if applicable)	
Jennifer Selz*	CHSS	P	Ryan Larsen, Director, Center for International Studies	--
Shawn Knabb*	CBE	P	Robert Squires, Vice Provost, Outreach & Continuing Education	P
Tarek Idreiss	CSE	--	Recorder	
Vacant	Library		Becky Johnston, Faculty Senate Specialist	P
Vacant	FC		Guests	
Susan Haines	CFPA	P	Andrew Blick, Director of Technology, Planning, and Instructional Design, OCE	P
Elizabeth Boland	WCE	P		
Vacant	CENV			
Student members (if applicable)				
Mariana Flores, AS Representative		--		
Ex Officio members			Voting attendees	
Kerry Allen, IEP, or Language & Culture Programs		P	Non-voting attendees	
Lindsay Foreman-Murray, Faculty Senate Representative		P	TOTAL ATTENDEES	
Jason Query, UFWW Representative		P		7
				3
				10