



**ACADEMIC COORDINATING COMMISSION
Meeting Minutes of 02 April 2024**

CALL TO ORDER: ACC Chair Kristi Tyran called the meeting to order at 4:01 pm.

APPROVAL OF MINUTES: Minutes of March 5th were approved as written.

REPORTS AND ANNOUNCEMENTS

Jack Herring, Associate Vice President for Academic Affairs reported that:

- The site visit for reaffirmation of accreditation with the NWCCU is scheduled for next week.

Shelli Soto, Associate Vice President for Enrollment Management reported that:

- Issues with the new FAFSA application led to the need for the Banner upgrades installed last week. An email with more details regarding the issues with FAFSA has been forwarded to faculty.

Dacey Durbin, CBE Senator on Behalf of AS Senate President reported that:

- The first AS Senate meeting of Spring Quarter will be held on April 3rd.

REVIEW OF CURRICULUM MINUTES AND PROPOSALS

	Committee	Date	Actions
I5	ACC Exec re-reviewed and approved	3/12/2024	ACCEPTED
R7			ACCEPTED with note ¹
103	WCC Council	2/21/2024	ACCEPTED
104	CFPA Curriculum Committee	2/28/2024	RETURNED ²
106	CFPA Curriculum Committee	3/12/2024	ACCEPTED with note ³
107	WCC Council	3/15/2024	ACCEPTED
108	Graduate School Curriculum Committee	3/19/2024	ACCEPTED
109	Graduate Faculty Governance Council	3/19/2024	TABLED ⁴

¹ [HSP385](#): The ACC approved with request to consider reformatting of schedule so students may be able to better understand expectations.

² [ART109](#): The ACC returned and requested the addition of more regular and substantive interaction, updates to the proposal to include that it's a summer modality request, and to include documented collegial communication instead of a summary.

³ [Art Studio, BFA](#): The ACC approved with a request for clarification on the first sentence in the How to Declare section.

⁴ [Urban Planning and Environmental Sustainability, MA](#): The ACC tabled and requested additional documented collegial communication to address recent questions and concerns, etc. The ACC agreed to re-review at the April 16th, 2024 meeting.

DISCUSSION ITEMS

[ACC Policy on Credit Hours](#) proposed revisions and new [RSI Guidance Document](#): The proposed revisions to the Credit Hour Policy and creation of the RSI Guidance Document were based on ACC discussions regarding what guidance would be the most helpful for faculty. Examples of RSI were removed from the policy language in an effort to not mislead faculty. Links to resource documents were provided for further clarification. Commissioners discussed the requirement for no more than 20% low quality RSI in a

course and whether this requirement is realistic, specifically in the case of an asynchronous online course. Enhancing low quality RSI to make it count at a higher level in order to meet the 20% requirement was suggested. Commissioners encouraged clearly stating this suggestion in the policy. The limitations of providing an example syllabus for a hybrid course was discussed in that the ACC does not want to suggest a narrow definition of syllabi that meets RSI guidelines. Kristi Tyran, ACC Chair, encouraged commissioners to contact her directly with additional comments, questions, or suggestions. The ACC can expect to see a revised version of the Credit Hour Policy and RSI Guidelines Document at its next meeting on April 16th.

Discussion of the following scheduled agenda item was postponed until ACC's meeting of April 16, 2024: Discuss conflicts regarding Policy for Temporary and Permanent Modality Changes and Review of College Modality Policies ACC has Received.

Meeting adjourned at 5:33 pm.