



For ACC approval: Fall Quarter  
To Faculty Senate: Fall Quarter

## ACADEMIC COORDINATING COMMISSION Meeting Minutes of 28 May 2024

**CALL TO ORDER:** *ACC Chair* Kristi Tyran called the meeting to order at 4:01 pm

**APPROVAL OF MINUTES:** Minutes of May 14<sup>th</sup> were approved as written by unanimous consent.

### REPORTS AND ANNOUNCEMENTS

**Kristi Tyran, *ACC Chair* reported that:**

- Thank you to commissioners for their work on ACC this year. ACC had several accomplishments over the year, including the passing of the new Credit Hour Policy and RSI Guidance Document, which will help strengthen the quality of online education.

**Shelli Soto, *Associate Vice President for Enrollment Management* reported that:**

- A tentative agreement has been reached with WAWU, ending the student employee strike. Faculty have asked about alternative grading options given the protests and strike. At this time, the plan is not to pursue any alternative grading.
- Spring quarter commencement will take place June 14-16<sup>th</sup>.
- The University was able to get financial aid offers to all potential incoming students the first week of May. This allows Western to stay competitive with other universities.
- Issues with FAFSA are expected to cause some students to be lost due to financial aid challenges. Western is working to reach as many students as possible despite these challenges. The University will have an estimate of the number of incoming students on June 1<sup>st</sup>.

### INFORMATION ITEMS

**[New MATH AP test score effective 2024-25AY:](#)** Scores on the College Board AP Calculus Exam can potentially be used in lieu of other math courses to meet the math prerequisites for Western classes.

**[Biology Department Admission Policy Change Effective 2024-25AY:](#)** Admission changes to the Biology Department improves the process for students and clarifies student expectations.

### PRESENTATION: ACC ACCOMPLISHMENTS

**[Review of 23-24 Curricular Approval Numbers:](#)** Jamie Lawson, Catalog and Curriculum Specialist, reported on ACC's approval numbers for the year. In total, ACC approved 875 proposals, averaging 59.3 per meeting. This is an increase from last year. 204 new courses were approved, a higher number than usual, likely due to the creation of multiple new departments/programs. The ACC approved 74 online only and 104 hybrid modality proposals. Lawson noted there will be upcoming changes to Curriculog including a name change to "Curriculum" and an updated process for new program proposals.

Commissioners discussed the level of attention required for reviewing modality proposals and proposed ideas for how to make the workload more manageable for future years. Commissioners discussed providing additional guidance to faculty around RSI in an effort to make expectations as clear as possible.

### ACTION ITEM

**[New Cross Listing Policy Language:](#)** Kristi Tyran, ACC Chair, presented language for the new Cross Listing Policy. Policy language accounted for commissioner feedback offered at the last ACC meeting.

**A motion** made by Rebekah Paci-Green (and seconded) **to approve** the new Cross Listing Policy **passed** unanimously.

#### **DISCUSSION ITEMS**

**Clarify Terminology Regarding Programs and Degrees:** Commissioners engaged in a preliminary discussion around clarifying terminology and parameters for majors, minors, and certificates. Shelli Soto, Associate Vice President for Enrollment Management, reported that several years ago a decision was made to effectively create a new major out of each concentration and emphasis. This created a problem on transcripts in that concentrations/emphases appear on the same line as a major, rather than being subordinate. Soto reported that it will take some work over the next academic year to get transcripts back in accordance with best practices. Soto reported that work is being done to analyze minimum criteria for each of the discussed categories (major, minor, concentration, etc.) to ensure draft definitions of these terms do not adversely affect any programs. Commissioners recommended sending out a memo to faculty in the Fall to provide information on the upcoming changes and a rationale for why the changes are being made.

**[ACC Agenda Items Deferred to 2024-25AY](#):** Kristi Tyran, ACC Chair, directed commissioners to the second page of the ACC Agenda Items document to view a list of accomplishments in the form of completed agenda items. Other items in this document can be expected to be addressed by ACC in academic year 24-25.

**Meeting adjourned at 5:29 pm.**