



**Official Minutes
Academic Coordinating Commission
10/22/2024**

Call To Order and Approval of Minutes

Call to Order: ACC Chair Melissa D'Eloia called the meeting to order at 4:00 pm.

Approval of Minutes: A motion was made by Betsy Raymond, and seconded, to approve the ACC minutes of October 8, 2024. The motion passed unanimously.

Reports and Announcements

Melissa D'Eloia, ACC Chair, reported:

- Faculty Senate Executive Council reviewed the charge of the Power, Equity, and Justice (PEJ) Task and drafted a [streamlined version](#) that keeps its current membership. The Faculty Senate is scheduled to vote on the revised charge on October 28, and she will provide an update to ACC at the next meeting.
- She and Jamie Lawson, Catalog and Curriculum Specialist, continue to do outreach visits to college curricular committees. They have done four so far, with several more scheduled.

Shelli Soto, Associate Vice President for Enrollment Management, reported:

- She has been working with media on Census Day numbers, and that has been positive.
- She is providing information to administration on University reorganization issues.

Moose Abou-Harb, ASWWU Senate President, reported:

- The ASWWU Senate has expressed a lot of interest in the PEJ Task Force.

Action Items

Proposed Revisions to ACC Bylaws: A motion was made by Midori Takagi, and seconded, to approve the proposed revisions to the ACC bylaws. The motion passed unanimously, with a technical edit to remove “empowered” from the last paragraph. During discussion, Commissioners clarified the language regarding Graduate School membership on ACC due to a recent request by GFGC to not have regular attendance at ACC meetings due to workload issues. The Graduate School was retained as having a voting seat on ACC, with the understanding that the GFGC may not be able to fill a vacancy.

Proposed Revisions to WWU Course Challenge (Language Courses): A motion was made by Rebekah Paci-Green, and seconded, to [Remove the WWU Advanced Placement and Course Challenge language in the University Catalog](#). The motion passed unanimously.

A motion was made by Rebekah Paci-Green, and seconded, to approve the revised [Credit by Exam, Prior Learning and Advanced Placement](#) policy. The motion passed unanimously.

It was noted that the proposed revisions will be permanently effective for the AY 2025-2026 Catalog, but the Languages, Literatures, and Cultures (LLC) Department may choose to follow the policy effective immediately.

Proposed Revisions to Study Abroad Course Numbering: A motion was made by Rebekah Paci-Green, and seconded, to approve proposed revisions to study abroad course numbering. The motion passed unanimously. There is a need to confirm whether the reference to the Office of Global Engagement will need to be modified to Global Engagement Office in the final document.

Review of Curriculum Minutes and Proposals

	Committee	Date	Actions
T1			APPROVED with comment on SOC 397N ¹ and SUST 497 ²
1	CENV Curriculum Committee	4/23/2024	ACCEPTED
2	CENV Curriculum Committee	5/21/2024	ACCEPTED
3	CENV Curriculum Committee	6/4/2024	ACCEPTED
4	CENV Curriculum Committee	10/3/2024	ACCEPTED
5	CSE Curriculum Committee	10/7/24	MATH 125 GUR Status Request Memo APPROVED (CUE to review 10/24/24)
6	Fairhaven Curriculum Council	10/9/2024	APPROVED

¹ Question regarding rationale and send collegial communication to add more if do a permanent course proposal. Feedback to instructor re: adding information for a D grade bundle under grading methodology.

² Syllabus missing <https://syllabi.wvu.edu/> link

7	CBE Curriculum Committee	10/9/2024	ACCT 297B - APPROVED
8	CUE	10/10/2024	ACCEPTED
9	CSE Curriculum Committee	10/14/2024	ACCEPTED
10	CBE Curriculum Committee	10/16/2024	ACCEPTED

Discussion Item

Further discussion of 50 percent rules in Western graduation requirements policy:

Commissioners further discussed impacts to CSE transfer students and possible workarounds, originally raised by Betsy Raymond at the October 8 ACC meeting. The following materials were provided to assist with the discussion:

- [University Graduation Requirements in the University Catalog](#) (navigate to "Approved academic major" under the "Common Requirements" header)
- [Spreadsheet summarizing WA public institutions and impacts to Chemistry](#)
- [Guidance on how to review spreadsheet](#)

There was discussion about whether there needs to be a policy specific to AST students. Betsy Raymond explained issues impacting chemistry students, who are required to take 45 credits in lower-level courses. For students transferring into WWU with an associates degree, this creates a situation in which they have to take extra electives to reach the 50% threshold. Shelli Soto said that the previous Registrar had begun working on a modified process to address this issue and that it makes sense to carve out a 50% rule modification for AST.

There was additional discussion about whether the 50% threshold should be modified for all transfer students, with several commissioners raising issues involving equity, the cost of education, and a possible positive impact on the high-demand majors. This approach would need broad consultation with faculty in each college and discussion with Faculty Senate leadership. It was decided that the next steps would be for commissions to informally talk to colleagues to get some initial feedback, while the ACC Chair would follow up with the Faculty Senate President and ACC Executive Council to discuss next steps. The Chair will provide an update at the next ACC meeting.

Shelli Soto also raised the 50% credit overlap impacting majors and minors. She stated that the opinions on this are mixed. The Chair asked if there is a priority on which of the two issues should be considered first or whether they should be considered together. This information will be reported back to ACC, and it was noted that the policy discussion will take time.

Items from the Floor

Rebekah Paci-Green raised a constituent concern from a CENV committee member who followed the RSI policy for summer course, which led to an angry student who had different expectations for the course. She requested better communication to

students about RSI expectations. Shelli Soto will follow up with Academic Affairs about this, and it will be added to the ACC Executive Committee agenda.

Adjournment

Commission members adjourned at 5:30.

ACC Attendance

10/22/2024

Voting Members			Non-Voting Members		
Melissa D'Eloia	At-Large (Chair)	x	Jack Herring	Provost	--
Tara Perry	CHSS	x	Shelli Soto	Registrar	x
Elizabeth Raymond	CSE	x	Jamie Lawson	Catalog and Curriculum	x
Midori Takagi	Fairhaven	x			
Anca Sirbu	CBE	x	Recorder		
Rebekah Paci-Green	CENV	x	Becky Johnston	Faculty Senate	x
Tracey Pyscher	WCE	x			
Angie Kasper	CFPA	x	Guests		
Elizabeth Stephan	Libraries	x	Shannon Dubenion-Smith	CHSS-LLC	x
Vacant	Graduate School	n/a			
Vacant	Faculty Senate	n/a			
Vacant	Faculty Senate	n/a			
Vacant	CHSS	n/a			
Zach Cramer	AS Student Senator	x			
Matthew Loewen	AS Student Senator	x			
Moose Abou-Harb	AS Senate President	x			

Voting Attendees	12
Non-Voting Attendees	4
Total Attendees	16