



**Official Minutes
Academic Coordinating Commission
11/05/2024**

Call To Order and Approval of Minutes

Call to Order: ACC Chair Melissa D'Eloia called the meeting to order at 4:00 pm.

Approval of Minutes: A motion was made by Betsy Raymond, and seconded, to approve the ACC minutes of October 22, 2024. The motion was unanimously approved.

Reports and Announcements

Melissa D'Eloia, ACC Chair, reported:

- She and Jamie Lawson, Catalog and Curriculum Specialist, have met with all curriculum committees except Libraries and Fairhaven. They are working to schedule those for Winter Quarter.
- A new template for college modality approvals to meet compliance policy review will be distributed tomorrow.
- The [revised PEJ charge](#) was approved by the Faculty Senate last week, with the first meeting scheduled for November 6.
- She and Shelli Soto, Associate Vice President for Enrollment Management, presented information about the [50% major credit requirement policy](#) to Faculty Senate Executive Council on November 4 to seek guidance about how to move forward. ACC has been asked to find out the policy impacts on students and the number of students affected, and to separate this policy from the 60 credit upper division credit requirement.

Review of Curriculum Minutes and Proposals

	Committee	Date	Actions
T2			APPROVED: CSCI 197C , CSCI 497C¹ , ECON 197A , ECON 197B² , ENRG 197A , GEOL 397E , MUS 197K , PSY 397W³ PENDING APPROVAL CISS 497B⁴
11	CPFA Curriculum Committee	10/8/2024	ACCEPTED
12	CENV Curriculum Committee	10/10/2024	ACCEPTED
13	CBE Curriculum Committee	10/16/2024	ACCEPTED
14	CSE Curriculum Committee	10/21/2024	PENDING APPROVAL/APPROVED WITH NOTE: BIOL 412⁵ , BIOL 447⁶ Approved: BIOL 327 , BIOL 328 , BIOL 446 , BIOL 470 , BIOL 477⁷ , BIOL 480
15	CBE Curriculum Committee	10/23/2024	ACCEPTED
16	Fairhaven Curriculum Council	10/23/2024	ACCEPTED
17	CENV Curriculum Committee	10/24/2024	APPROVED - Environmental Studies – Justice & Community Resilience Emphasis, BA (In Moratorium)
18	CUE	10/24/2024	ACCEPTED
19	CSE Curriculum Committee	10/28/2024	APPROVED: BIOL 402 , BIOL 409 , BIOL 423 , BIOL 424 , BIOL 465 , BIOL 467 , BIOL 468 , BIOL 479
20	Teacher Curriculum & Certification Council	11/1/2024	APPROVED: BIOL 321 , BIOL 324 , BIOL 325 , BIOL 340 , BIOL 432

Discussion Items

Programs of study in moratorium status in the [2024-25 University Catalog](#):

- Commissioners discussed how to approach academic units to determine a timeline for program cancellation or active status. Jamie Lawson shared data regarding the number of programs in moratorium and how long they have had that status. Commissioners decided to ask departments to complete the review in Spring Quarter. There was a question regarding whether the teach out provisions apply to minors. Shelli Soto will follow up with Jack Herring, Assistant Vice President for Academic Affairs, regarding this issue.
- Commissioners also discussed whether to develop possible revisions to the [Requesting Degree Moratorium Program](#) policy or new policy language on time

¹ Approved with modification of transcript to Calling BS in Big Data & AI

² Approved with clarification that due dates be specified

³ Need to attach syllabus link.

⁴ Request that instructor update syllabus to include information about when instructor will be at each site to ensure equal treatment and in-person requirements for students. ACC Exec will review at its next meeting.

⁵ Pending Approval, needs collegial communication.

⁶ Approved with note to add course description and opportunity for revision and feedback regarding WPs.

⁷ Approved, pending collegial communication.

limit/end date for program moratoriums. There was a suggestion to treat program moratoriums like legacy modalities because that process is simple. There was a recommendation to ask departments to place programs in moratorium if they have not had students in three years. The Chair will present a draft policy to ACC for review and sharing with department chairs for comment.

Items from the Floor

- Jamie Lawson shared Curriculum data regarding proposal submissions since 2017, with a focus on completed versus incomplete proposals.

Adjournment

Commission members adjourned at 5:18.

ACC Attendance

10/22/2024

Voting Members			Non-Voting Members		
Melissa D'Eloia	At-Large (Chair)	x	Jack Herring	Provost	
Tara Perry	CHSS	x	Shelli Soto	Registrar	x
Elizabeth Raymond	CSE	x	Jamie Lawson	Catalog and Curriculum	x
Midori Takagi	Fairhaven	--			
Anca Sirbu	CBE	x	Recorder		
Rebekah Paci-Green	CENV	x	Becky Johnston	Faculty Senate	x
Tracey Pyscher	WCE	--			
Angie Kasper	CFPA	x	Guests		
Elizabeth Stephan	Libraries	x			
Vacant	Graduate School	n/a			
Vacant	Faculty Senate	n/a			
Vacant	Faculty Senate	n/a			
Vacant	CHSS	n/a			
Zach Cramer	AS Student Senator	x			
Matthew Loewen	AS Student Senator	x			
Moose Abou-Harb	AS Senate President	x			

Voting Attendees	10
Non-Voting Attendees	3
Total Attendees	13