



**Official Minutes
Academic Coordinating Commission
11/19/2024**

Call To Order and Approval of Minutes

Call to Order: ACC Chair Melissa D'Eloia called the meeting to order at 4:01 pm.

Approval of Minutes: A motion was made by Betsy Raymond, and seconded, to approve the ACC minutes of May 28, 2024 and November 5, 2024. A technical correction to the November 5, 2024, minutes to correct "50% upper division credit requirement" to 60 credit upper division credit requirement" was approved. The May 28 minutes were approved unanimously (with seven abstentions), and the November 5 minutes were approved unanimously (with one abstention).

Reports and Announcements

Melissa D'Eloia, ACC Chair, reported: ACC Executive Committee did not meet last week due to the conflict with the Faculty Senate meeting. The Faculty Senate approved all of the policy changes passed on October 22, 2024 by ACC.

Jack Herring, Associate Vice President for Academic Affairs, reported: The [Joint Transfer Council](#) (JTC), which works on policies to coordinate transfers from community and technical colleges in Washington, met today. One of the issues discussed was how to fulfill diversity, equity, justice requirements and related political concerns. He would like to meet with the PEJ Task Force Chair once that person is named. Becky Johnston, Faculty Senate Specialist, reported that the Task Force will meet next week and that a chair may be named at that time.

Shelli Soto, Associate Vice President for Enrollment Management, reported: She has been talking with the enrollment team regarding the issue of some departments that are making commitments to students regarding transferability of credits that are not transferable under JTC rules. They will be working to make sure staff are trained about these requirements.

Review of Curriculum Minutes and Proposals

	Committee	Date	Actions
11	ACC Executive	11/13/2024	APPROVED
21	CHSS Curriculum Council	10/17/2024	APPROVED
22	CSE Curriculum Committee	10/27/2024	APPROVED
23	CBE Curriculum Committee	10/30/2024	ACCEPTED
24	CHSS Curriculum Council	10/31/2024	APPROVED ¹
25	CSE Curriculum Committee	11/4/2024	APPROVED
26	CFPA Curriculum Council	11/5/2024	APPROVED
27	Graduate School Curriculum Committee	11/5/2024	ACCEPTED
28	Fairhaven Curriculum Council	11/6/2024	APPROVED ²
29	CUP	11/6/2024	ACCEPTED
30	CUE	11/7/2024	APPROVED ³
31	Teacher Curricula & Certification Council	11/8/2024	ACCEPTED

Discussion Items

Follow-Up on 50% Rule: There was a brief discussion regarding constituent feedback. The Chair asked commissioners to collect more data about how the policy impacts students. The Chair said that it is important to make sure that Western’s policies are being compared accurately with the policies at other Washington universities so that it can be determined if Western’s policy is an outlier or if this is a curricular issue that should be addressed by working with the Chemistry Department and Advising. This issue will continue to be discussed by ACC.

Status update for Recommended Review of All Permanently Approved Online/Hybrid Courses for Compliance: [Jamie Lawson, Catalog and Curriculum Specialist, gave an update on college submissions.](#) Commissioners discussed how to proceed with the two colleges (CBE and CFPA) that have asked for extensions and concerns were raised about the delays and workload required to complete the review process. It will be communicated to colleges which courses to prioritize based on whether any will be offered in Winter Quarter and that a final extended deadline would be January 31, 2025.

Modality approval deadline for Summer Session 2025: OCE sent a summer planning communication with a mid-February browse courses deadline. Because the ACC has a March 4 deadline, ACC will move the modality approval deadline for summer session to the February 18, 2025 meeting.

¹ [ENG 301](#) approved pending additional rationale for removal of repeatability and “topics vary” language.

² [Law, Diversity & Justice Minor](#) approved with note to add to rationale to minor

³ Motion by Zach Cramer and seconded to approve revised CUE charge passed unanimously, with a technical correction to correct Associated Students Board of Directors to ASWWU Senate in roster.

Items from the Floor

There were no items from the floor.

Adjournment

Commission members adjourned at 5:31 pm.

For Approval

ACC Attendance

11/19/2024

Voting Members			Non-Voting Members		
Melissa D'Eloia	At-Large (Chair)	x	Jack Herring	Provost	x
Tara Perry	CHSS	--	Shelli Soto	Registrar	x
Elizabeth Raymond	CSE	x	Jamie Lawson	Catalog and Curriculum	x
Midori Takagi	Fairhaven	--			
Anca Sirbu	CBE	x	Recorder		
Rebekah Paci-Green	CENV	x	Becky Johnston	Faculty Senate	x
Tracey Pyscher	WCE	x			
Angie Kasper	CFPA	x	Guests		
Elizabeth Stephan	Libraries	x			
Vacant	Graduate School	na			
Vacant	Faculty Senate	na			
Vacant	Faculty Senate	na			
Vacant	CHSS	na			
Zach Cramer	AS Student Senator	x			
Matthew Loewen	AS Student Senator	x			
Moose Abou-Harb	AS Senate President	x			

Voting Attendees	10
Non-Voting Attendees	4
Total Attendees	14