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Official Minutes Senate Outreach & Continuing Education Committee Meeting 11/20/2024

Call To Order and Approval of Minutes

Call to Order: SOCEC Chair Shawn Knabb called the meeting to order at 4:02 pm.

Approval of Minutes: The October 30, 2024 meeting minutes were approved electronically on November 7, 2024.

Reports and Announcements

The Chair reported that he received a question about whether all summer courses will need to be taught online. OCE reported that this message did not come from their office and that those decisions are made at the department/college level.

Action Items

Process to Approve Committee Minutes: Committee members decided by consensus to retain the current practice of electronic approval of minutes for AY 2024-25.

Discussion Items

OCE Reorganization and Budget Updates: Molly Vogel, OCE Director of Administration and Financial Management, provided information regarding Language and Culture Program (LCP) finances in a [PowerPoint presentation](#) and in [spreadsheet format](#). Committee members discussed internal costs and transfers, raising concerns about how the proposed reorganization will impact other departments, such as housing. Robert Squires, Vice Provost for OCE, said that he will follow up on this issue. Molly Vogel reported that there was no fund transfer to LCP last year. There was a concern raised about the need to provide accurate financial statements. A question was asked about the new vision for international programs. The Vice Provost said that the focus will be on degree-seeking students. During discussion, SOCEC members expressed concerns about the need to offer intensive English courses to those students and about whether the University will be focusing only on students with

English proficiency. There was a discussion about whether the Study Group relationship will continue in the long-term or if Western will do student recruitment, along with related issues. There was a follow-up request to provide financial statements that show the impact of Study Group.

Update on CiHS and Certificate Programs: Due to time constraints, the update was moved to the January 15, 2025 agenda.

SOCEC Representation on CUP: Due to time constraints, the update was moved to the January 15, 2025 agenda.

Items from the Floor

There were no items from the floor.

Adjournment

Committee members adjourned at 5:07 pm.

SOCEC Attendance 10/30/2024

Voting Members			Non-Voting Members		
Shawn Knabb	CBE (Chair)	x	Robert Squires	Vice Provost, OCE	x
Jennifer Seltz	CHSS	x	Ryan Larsen	Director, Global Engagement Office	
Tarek Idriss	CSE	x			
Vacant	Fairhaven	na	Recorder		
Vacant	Libraries	na	Becky Johnston	Faculty Senate	x
Michael Medler	CENV	--			
Elizabeth Boland	WCE	x	Guests		
Susan Haines	CFPA	x	Andrew Blick	OCE	x
Lindsay Foreman-Murray	Faculty Senate	x	Molly Vogel	OCE	x
Sabina Gupta	AS Senate	x	Kristi Tyran	Senate Budget Rep	x
Steven Garfinkle	UFWW	x			
Kerry Allen	IEP/Language & Culture	x			

Voting Attendees	9
Non-Voting Attendees	5
Total Attendees	14

Quorum 6