



Sent for ACC Approval: 12/5/2024
ACC Approved: 1/7/2025
To Faculty Senate: 1/13/2025

Official Minutes Academic Coordinating Commission 12/03/2024

Call To Order and Approval of Minutes

Call to Order: ACC Chair Melissa D'Eloia called the meeting to order at 4:00 pm.

Approval of Minutes: A motion was made by Betsy Raymond, and seconded, to approve the ACC minutes of November 19, 2024. The motion was unanimously approved.

Reports and Announcements

Melissa D'Eloia, ACC Chair, reported:

- The first meeting of Winter Quarter is January 7, which is the first week of classes. The meeting agenda will be published on the Faculty Senate website on Dec. 12 and communicated to commissioners. Commissioners will be notified over the break of any agenda updates.

Jack Herring, Associate Vice President for Academic Affairs, reported:

- There were no items to report.

Moose Abou-Harb, ASWWU President, reported:

- There were no items to report.

Review of Curriculum Minutes and Proposals

	Committee	Date	Actions
32	Western Libraries Curriculum Committee	10/30/2024	ACCEPTED
33	CENV Curriculum Committee	11/7/2024	ACCEPTED

34	Graduate School Curriculum Committee	11/12/2024	MPAC 544 ¹ , BIOL 512 ² , BIOL 547 ³
35	CHSS Curriculum Council	11/14/2024	ACCEPTED
36	Teacher Curricula & Certification Council	11/15/2024	ART 381 ⁴
37	Woodring Graduate Committee	11/18/2024	ACCEPTED
38	CSE Curriculum Committee	11/18/2024	PME 381 ⁵ , PME 382 ⁶ M/CS 375 , M/CS 435 , MATH 099 , MATH 107 , MATH 112 , MATH 114 , MATH 115 , MATH 124 , MATH 125 , MATH 156 , MATH 157 , MATH 204 , MATH 224 , MATH 226 , MATH 240 , MATH 302 , MATH 304 , MATH 309 , MATH 331 , MATH 341 , MATH 419 , MATH 432 ⁷
39	CFPA Curriculum Council	11/19/2024	ACCEPTED
40	Council on University Programs	11/20/2024	MACS 330 ⁸ , MACS 421 ⁹
41	Fairhaven Curriculum Council	11/20/2024	ACCEPTED
42	Committee on Undergraduate Education	11/21/2024	APPROVED
43	CHSS Curriculum Council	11/21/2024	ANTH 323 ¹⁰ , Anthropology – Archaeology Concentration ¹¹ , Anthropology, BA ¹² , HIST 394 ¹³ , PSY 435 ¹⁴
44	CENV Curriculum Committee	11/21/2024	ENVS 423 ¹⁵

¹ Pending clarification of letter grade versus points in syllabus and repeatability

² Returned to add graduate-specific requirements to syllabus

³ Returned to add graduate-specific requirements and prerequisites to syllabus

⁴ Returned for more information on syllabus for WP

⁵ Approved with comment for clarification on lab time

⁶ Approved with comment for course description

⁷ All courses returned and will be re-reviewed by ACC Exec. Details about assignments missing from most proposals, missing GUR rosettes in some of the face-to-face courses. Six-week courses are not accurate. MATH 302 had good information in face-to-face proposal that was lost in the online proposal. Questions about tutoring center support/hours in syllabi.

⁸ Approved with comment for course credits to be more prominent on syllabus

⁹ Pending whether PHYS 162 is correct prerequisite

¹⁰ Returned to make credits more prominent, add syllabus link, and put course schedule and deadlines on syllabus, followed by CHSS review of WP request.

¹¹ Pending TCCC approval of ANTH 475/484

¹² Pending TCCC approval of ANTH 475/484

¹³ Pending specifying number of credits and a grading scheme

¹⁴ Pending grading scheme and number of credits in syllabi

¹⁵ Returned for more RSI information more details regarding course schedule

45	CSE Curriculum Committee	11/25/2024	EECE 311 ¹⁶
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Discussion Item

Draft Changes to Program Moratorium Policy: The Chair reported that this issue was discussed in Executive Committee last week. Commissioners [discussed a number of questions](#) surrounding the program moratorium policy, including a possible timeline for a moratorium, a check-in for programs in moratorium, and how long programs should be allowed to stay in moratorium. One idea raised was a six-year moratorium, including a check-in at year four, and a caveat that would account for whether there were still students in the program. There was a concern raised about if a program is canceled but courses are still on the books but not being taught.

The Chair will forward the discussion document to commissioners to review in preparation for future ACC discussion and policy development later this year. The Chair will also reach out to college curriculum committees for input.

Items from the Floor

There were no items from the floor.

Adjournment

Commission members adjourned at 5:31 pm.

¹⁶ Approved with comment to add credits to syllabus and remove room number (online course)

ACC Attendance

12/03/2024

Voting Members			Non-Voting Members		
Melissa D'Eloia	At-Large (Chair)	x	Jack Herring	Provost	x
Tara Perry	CHSS	x	Shelli Soto	Registrar	--
Elizabeth Raymond	CSE	x	Jamie Lawson	Catalog and Curriculum	x
Midori Takagi	Fairhaven	x			
Anca Sirbu	CBE	x	Recorder		
Rebekah Paci-Green	CENV	x	Becky Johnston	Faculty Senate	x
Tracey Pyscher	WCE	x			
Angie Kasper	CFPA	x	Guests		
Elizabeth Stephan	Libraries	x			
Vacant	Graduate School	na			
Vacant	Faculty Senate	na			
Vacant	Faculty Senate	na			
Vacant	CHSS	na			
Zach Cramer	AS Student Senator	x			
Matthew Loewen	AS Student Senator	--			
Moose Abou-Harb	AS Senate President	x			

Voting Attendees	11
Non-Voting Attendees	3
Total Attendees	14