Sent for ACC Approval:
ACC Approved: 1/21/2025
To Faculty Senate: 1/27/2025

Official Minutes
Academic Coordinating Commission
01/07/2025

Call To Order and Approval of Minutes

Call to Order: ACC Chair Melissa D'Eloia called the meeting to order at 4:01 pm.

Approval of Minutes: A motion was made by Moose Abou-Harb, and seconded, to approve the ACC minutes of December 3, 2024. The motion was unanimously approved.

Reports and Announcements

Melissa D'Eloia, *ACC Chair*, reported:

- ACC members with CHSS-SBS or WCE colleagues are encouraged to reach out regarding serving on ACC to fill current vacancies.

Jack Herring, *Associate Vice President for Academic Affairs*, reported:

- He is working on a follow up to the NWCCU requirement to publicly post learning outcomes for majors, credentials, certificates for students. A memo with instructions will be sent to departments in the coming days. Faculty will be asked to turn the work in to college curriculum committees by January 2026, for inclusion in the 2026-2027 catalog.

Shelli Soto, *Associate Vice President for Enrollment Management*, reported:

- Winter Quarter enrollment is expected to be slightly up from last Winter, with enrollment numbers coming soon.

Moose Abou-Harb, *ASWWU President*, reported:

- There was no information to report.

Review of Curriculum Minutes and Proposals

	Committee	Date	Actions
46	Teacher Curricula & Certification Council	11/22/2024	Approved
47	CSE Curriculum Committee	12/02/2024	Approved: CHEM 201, CHEM 301, CHEM 473, CHEM 401, CHEM 476, Biochemistry BA, Biochemistry BS Approved with Comment: CHEM 431[1]
48	Woodring Curriculum Council	12/05/2024	WCC Modality Compliance Memo Returned, ACC Re-Review: AHE 375[2]
49	CHSS Curriculum Committee	12/05/2024	Approved: East Asian Studies, BA, Native and Indigenous Studies Minor, History Minor, SPAN 314, SPAN 331, SPAN 332, SPAN 333, SPAN 334, SPAN 340, Psychology BS, Social Science Data Analysis Certificate, Sociology BA Approved with Comment: HIST 346[3], HIST 403[4], PLSC 355,[5] PSY 455[6]
50	CENV Curriculum Committee	12/05/2024	Approved: ESCI 309, ESCI 380, ESCI 482, ESCI 410, ESCI 411, ESCI 461, Environmental Science Extension Major, Environmental Science – Freshwater and Terrestrial Ecology Emphasis BS, ENVS 332, ENVS 426, ENVS 459, UEPP 497C Approved with Comment: ESCI 197C[7], ENVS 372[8]
51	Committee on Undergraduate Education	12/05/2024	Approved: DISA 201 Approved with Comment: ANTH 361[9], PSY 197B[10]

[1] Syllabus has fragment related to graduate students needing clarification.
[2] Returned for modality request.
[3] Correct P/EP to P/NP, remove Z grade, and correct short paper II in syllabus.
[4] Add grading scale to syllabus.
[5] Revisit course description.
[6] Insert syllabus link.
[7] Add grading scale.
[8] Note regarding courtesy collegial communication.
[9] Needs credits on syllabus.
[10] Needs credits and due dates on syllabus.

52	Teacher Curricula & Certification Council	12/06/2024	Approved: ANTH 475, ANTH 484, Anthropology – Elementary, Anthropology/Social Studies, Art – P-12, HIST 390, Linguistics, Literature, and Writing Approved with Comment: HIST 322[11], SPAN 397A[12]
53	Graduate School Curriculum Committee	12/10/2024	Speech, Language & Hearing Sciences, CSD 580, CSD 582, CSD 692, Clinical Doctorate in Audiology, Speech-Language Pathology, Non-Thesis Option, Speech-Language Pathology, Thesis Option, CSD 440, CSD 372, CSD 490, Speech, Language, and Hearing Sciences Post-Baccalaureate Certificate, Speech, Language & Hearing Sciences Minor, Communications Sciences and Disorders Catalog Copy Returned, ACC Exec Re-Review: CSD 501, CSD 502, CSD 503, CSD 575, CSD 460 Pending Approval: A – Speech Language & Hearing Sciences, BA[13]
54	Fairhaven Curriculum Council	12/11/2024	FAIR modality compliance memo Approved

Discussion Items

Requesting Degree Moratorium Program: Commissioners had further discussion on policy, next steps, and communication to college level curriculum committees. The Chair reported that ACC feedback from the last meeting was incorporated into a draft document that will be sent to college curriculum committees for additional feedback. Jamie Lawson, Catalog and Curriculum Specialist, reviewed the draft document, which will go to college curriculum committees for Winter Quarter review, with ACC to revisit the issue in Spring Quarter. ACC Exec will discuss adding additional language regarding programs that currently are in the catalog but are not enrolling students.

Items from the Floor

There were no items from the floor.

[11] Needs grading scale on syllabus.
[12] Needs syllabus link.
[13] Admission requirement unclear.

Adjournment

Commission members adjourned at 5:29 pm.

ACC Attendance
□01/07/2025□

Voting Members			Non-Voting Members		
Melissa D'Eloia	At-Large (Chair)	x	Jack Herring	Academic Affairs	x
Tara Perry	CHSS	x	Shelli Soto	Registrar	x
Elizabeth Raymond	CSE	x	Jamie Lawson	Catalog and Curriculum	x
Midori Takagi	Fairhaven	x			
Anca Sirbu	CBE	x	**Recorder**		
Rebekah Paci-Green	CENV	x	Becky Johnston	Faculty Senate	x
Vacant	WCE	na			
Angie Kasper	CFPA	x	**Guests**		
Elizabeth Stephan	Libraries	x			
Vacant	Graduate School	na			
Vacant	Faculty Senate	na			
Vacant	Faculty Senate	na			
Vacant	CHSS	na			
Zach Cramer	AS Student Senator	x			
Matthew Loewen	AS Student Senator	x			
Moose Abou-Harb	AS Senate President	x			

Voting Attendees	11
Non-Voting Attendees	4
Total Attendees	15