Sent for ACC Approval: 01/24/2025
ACC Approved: 2/4/2025
To Faculty Senate: 2/10/2025

Official Minutes
Academic Coordinating Commission
01/21/2025

Call To Order and Approval of Minutes

Call to Order: ACC Chair Melissa D'Eloia called the meeting to order at 4:02 pm.

Approval of Minutes: A motion made by Betsy Raymond, and seconded, to approve the ACC minutes of January 7, 2025 was approved unanimously.

Reports and Announcements

Melissa D'Eloia, *ACC Chair,* reported:

- She and Jamie Lawson are meeting with the Libraries Curriculum Committee next week to provide an overview of the curricular review process and are working to schedule a meeting with Fairhaven.
- Due to the cancellation of last week's ACC Exec meeting, Exec will revisit the moratorium policy next week.
- The PEJ Task Force is actively meeting and has two co-chairs.

Jack Herring, *Associate Vice President for Academic Affairs,* reported:

- Shelton, Port Townsend, and Forks are in the process of becoming launched as new Peninsulas sites. This will be discussed further at ACC Exec.

Shelli Soto, *Vice Provost for Enrollment Management,* reported:

- Census Day was yesterday. Total enrollment is up by half a percent point from last Winter Quarter. Fall to Winter retention looks good as well at 95 percent.

Moose Abou-Harb, *ASWWU President,* reported:

- There were no reports from ASWWU.

Action Item

Proposal to Transition Entrepreneurship and Innovation Academic Program to CBE Management Department: Arthur Sherwood, Director of Entrepreneurship and Innovation Programs, provided a summary of the proposal. A motion to approve by Moose Abou-Harb, and seconded, passed unanimously.

Review of Curriculum Minutes and Proposals

	Committee	Date	Actions
55	Graduate Faculty Governance Council	10/8/2024	Approved
56	Fairhaven Curriculum Council	1/8/2025	Approved
57	Council on University Programs	1/8/2025	Approved: ENRG 352, ENRG 380, ENRG 459, ENRG 482, ENRG 384, ENRG 386, ENRG 484, ENRG 461, ENRG 488, Energy Policy and Management, Energy Science and Technology, MACS 301, MACS 302, MACS 304, MACS 497E, Marine and Coastal Science Approved with Comment: ENRG 320[1], ENRG 344[2], MACS 303[3], MACS 310[4]
58	Woodring Curriculum Council	1/8/25	Returned, with Review by ACC Exec: Ecopsychology Minor[5]
59	Committee on Undergraduate Education	1/9/25	Approved with Comment: EAST 290[6], PLSC 366[7]
60	Teacher Curricula & Certification Council	1/10/25	Approved: CHEM 353
61	CSE Curriculum Committee	1/13/25	Approved: Chemistry BA, Chemistry BS, Applied Mathematics BS, PHYS 301, PHYS 189, PHYS 220, PHYS 322, PSYS 335, PHYS 339, PHYS 363, PHYS 368, PHYS 369, PHYS 391,

[1] Clarify rationale for prerequisites revisions
[2] Update rationale to include why there are revisions to course description
[3] Clarify meeting locations/times in syllabus
[4] Clarify WP requirement, add syllabus link
[5] Review electives (RECR ad ENVS) and collegial communication to confirm that chair has approved
[6] Include grading scheme in syllabus and clarify final exam schedule
[7] Add credits to syllabus

			PHYS 486, PHYS 345, PHYS 476, PHYS 344, PHYS 475, Astronomy Minor Pending Approval: PHYS 455,[8] PHYS 456[9] Approved with Comment: CSCI 482,[10] GEOL 469[11], ASTR 316[12], ASTR 320[13], General Science Minor[14]
62	Woodring Graduate Council	1/13/25	Approved
63	CFPA Curriculum Committee	1/14/25	Approved: A/HI 330, Design BA, THTR 397N, Dance BFA, Illustration Certificate Approved with Note: A/HI 401[15], Design Minor[16]
64	Woodring Curriculum Council	1/15/25	Approved
65	CBE Curriculum Committee	11/13/2024	Approved: Economics/Environmental Studies BA

Discussion Item

Humanities GUR credit and Humanities (HUMA) Courses Student Confusion: The discussion item was postponed due to time.

Items from the Floor

There were no items from the floor.

Adjournment

Commission members adjourned at 5:35 pm.

[8] Attach syllabus
[9] Attach syllabus
[10] Clarify syllabus language regarding assigning work the week before finals
[11] Course description wording needs to match syllabus and curriculum, and edit modality in syllabus
[12] Course is WP credit but syllabus says that revision is optional, and WP course language is not on syllabus
[13] Add syllabus language to reflect WP status and syllabus policy link
[14] Edit declaration process details
[15] Syllabus needs credits, consider edits to course description to reflect syllabus language
[16] Move declaration grade requirements to declaration section and clarify language

ACC Attendance
01/21/2025

Voting Members			Non-Voting Members		
Melissa D'Eloia	At-Large (Chair)	x	Jack Herring	Provost	x
Tara Perry	CHSS	--	Shelli Soto	Registrar	x
Elizabeth Raymond	CSE	x	Jamie Lawson	Catalog and Curriculum	x
Midori Takagi	Fairhaven	x			
Anca Sirbu	CBE	x	**Recorder**		
Rebekah Paci-Green	CENV	x	Becky Johnston	Faculty Senate	x
Vacant	WCE	na			
Angie Kasper	CFPA	--	**Guests**		
Elizabeth Stephan	Libraries	x	Arthur Sherwood	CBE, Entrepreneurship and Innovation Programs	x
Vacant	Graduate School	na			
Vacant	Faculty Senate	na			
Vacant	Faculty Senate	na			
Vacant	CHSS	na			
Zach Cramer	AS Student Senator	x			
Matthew Loewen	AS Student Senator	x			
Moose Abou-Harb	AS Senate President	x			

Voting Attendees	9
Non-Voting Attendees	5
Total Attendees	14