Sent for ACC Approval: 2/10/2025
ACC Approved: 2/18/2025
To Faculty Senate: 2/24/2025

Official Minutes
Academic Coordinating Commission
02/04/2025

Pre-Approval

Call To Order and Approval of Minutes

Call to Order: ACC Chair Melissa D'Eloia called the meeting to order at 4:02 pm.

Approval of Minutes: A motion was made by Rebekah Paci Green, and seconded, to approve the ACC minutes of January 21, 2025. The motion was approved unanimously.

Reports and Announcements

Melissa D'Eloia, *ACC Chair*, reported:

- She will be sending the draft Requesting Degree Program Moratorium policy to colleges next week.
- She and Shelli Soto met with the chair of the Chemistry Department and CSE Associate Dean to discuss how to proceed with smoothing out the credit transfers for AST students.
- Depending on the number of curriculum proposals for review, the next ACC meeting may be extended to 6:00 pm.

Shelli Soto, *Vice Provost for Enrollment Management*, reported:

- There are steps being taken to address the safety for faculty who are receiving threatening emails. Meeting locations have been removed from Classfinder and section notes. Locations are available in Browse Classes for authenticated users only.

Action Item

- **Appointment of W. James Cooper to Council of University Programs**: W. James Cooper (CSE-Biology) was confirmed as the At-Large Faculty Representative to the Council of University Programs (CUP) by consent.

Review of Curriculum Minutes and Proposals

	Committee	Date	Actions
66	CBE Curriculum Committee	1/15/25	Approved: Modality Compliance Memo ACCT 175, ECON 365, ECON 366, ECON 384, ECON 386, ECON 484,
67	CHSS Curriculum Council	1/16/25	Approved: JOUR 430, JOUR 460, SPAN 305, SPAN 404, SPAN 430, SPAN 440, French/Spanish, BA, German/Spanish, BA, Spanish, BA, Spanish Minor, Languages, Literatures & Cultures, Nature, Leisure and Community Wellness Approved With Comment: JOUR 360[1], JOUR 390[2], WGSS 344[3],
68	Council on University Programs	1/22/25	Approved: Modality Compliance Memo C/AM 366, Critical Disability Studies Minor approved with note on rationale, Energy Science Minor, LDST 297A, LDST 450, LDST 452, LDST 451, LDST 453, LDST 495, Leadership Studies Minor, TESL 441, TESL 450, TESL 451, TESOL: Foundations for Teaching and Supporting English Learners Certificate, Global Studies Minor, Salish Sea Studies Minor
69	Woodring Curriculum Council	1/22/25	Approved: HSP 355, HSP 404, HSP 406, HSP 315, HSP 402, HSP 430, Human Services BA
70	Fairhaven Curriculum Committee	1/22/25	Approved: FAIR 297S Approved with Comment: FAIR 297R[4] Returned for Exec Re-Review: FAIR 403A[5]

[1] Update rationale for canceling
[2] Update rationale for canceling
[3] Add credit hours to syllabus
[4] Insert syllabi.wwu.edu link
[5] Revise syllabus with corrections to time expectations tables and remove hybrid references

For Approval

71	Committee on Undergraduate Education	1/23/25	Approved: ETHN 202, PHIL 345
72	CHSS Curriculum Council	1/23/25	Approved: ANTH 323, ENG 202, ENG 301, ENG 347, RECR 360, RECR 370, RECR 376, RECR 379, RECR 377, Recreation Therapy Certificate, Environmental Studies/Journalism, BA, SOC 441, SPAN 201, SPAN 202, SPAN 203 Approved With Comment: FREN 201, FREN 202, FREN 203[6]
73	Teacher Curricula & Certification Council	1/24/25	Approved: Chemistry/Biology – Secondary, BAE, Chemistry/Mathematics – Secondary, BAE, Language, Literacy, and Cultural Studies, BAE, Education for Inclusive Environments, BAE, Physical Education and Health P-12, BAE, Music Education P-12, BMus, Psychology: Human Development — Elementary, BAE, Undergraduate and Post-Baccalaureate Professional Program Approved with Comment: SEC 310[7]
74	CSE Curriculum Committee	1/27/25	Approved: BIOL 325, CSCI 305, Computer Science, GEOL 497Z, Geophysics, BS, MATH 226, MATH 421, MATH 422, Materials Science Minor, Physics Minor, Physics BS Pending Approval: Data Science, BS[8]
75	Graduate School Curriculum Committee	1/28/25	Approved: ANTH 571, ANTH 574, Anthropology, Thesis, ESCI 517, AHE 518, AHE 691, AHE 580, AHE 581, AHE 588, AHE 592, RC 581 Approved With Comment: ESCI 561[9] Returned for Exec Re-Review: ANTH 554[10]

[6]Add GUR rosette to syllabus for all FREN courses
[7] Insert syllabi.wwu.edu link
[8] Clarify if 582 should be added to schema
[9] Consider more clearly written course description in future revisions
[10] Include current and revised syllabi due to significant course changes; hold for GSCC review and approval prior to ACC re-review

For Approval

76	CFPA Curriculum Council	1/28/25	Approved: Design, BFA
77	Woodring Curriculum Council	1/29/25	Approved: Teaching English to Speakers of Other Language Minor, SPED 350, SPED 451, SPED 454, SPED 455, SPED 456, Education and Social Justice Minor Approved With Comment: SPED 351[11], SPED 453[12] Returned for Exec Re-Review: SPED 420[13], SPED 460[14], SPED 465,[15] SPED 48516, SPED 488[17]

Items from the Floor

There were no items from the floor.

Adjournment

Commission members adjourned at 5:29 pm.

[11] Update face-to-face and online schedules for week two
[12] Schedule, assignments and readings duplicate SPED 451; clarify RSI in hybrid syllabus
[13] Clarify due dates and assignments in weekly schedule
[14] Clarify online content expectations and delivery method of online forum, make class meeting times consistent, add RSI information/statement
[15] Clarify online content expectations and delivery method of online forum, make class meeting times consistent, add RSI information/statement
[16] Clarify online content expectations and delivery method of online forum, make class meeting times consistent, add RSI information/statement
[17] Clarify online content expectations and delivery method of online forum, make class meeting times consistent, add RSI information/statement

For Approval

ACC Attendance
02/04/2025

Voting Members			Non-Voting Members		
Melissa D'Eloia	At-Large (Chair)	x	Jack Herring	Provost	x
Tara Perry	CHSS	--	Shelli Soto	Registrar	x
Elizabeth Raymond	CSE	x	Jamie Lawson	Catalog and Curriculum	x
Midori Takagi	Fairhaven	x			
Anca Sirbu	CBE	x	**Recorder**		
Rebekah Paci-Green	CENV	x	Becky Johnston	Faculty Senate	x
Vacant	WCE	na			
Angie Kasper	CFPA	x	**Guests**		
Elizabeth Stephan	Libraries	x	Karen Stout	Leadership Studies	x
Vacant	Graduate School	na	Shannon Dubenion-Smith	CHSS-LLC	x
Vacant	Faculty Senate	na	Aaron Perzigian	WCE	x
Vacant	Faculty Senate	na	Jasmine Goodnow	CHSS-HHD	x
Vacant	CHSS	na	Kevin Covey	CSE-Physics and Astronomy	x
Zach Cramer	AS Student Senator	X	Marc Geisler	CHSS	x
Matthew Loewen	AS Student Senator	x			
Moose Abou-Harb	AS Senate President	x			

Voting Attendees	10
Non-Voting Attendees	10
Total Attendees	20

For Approval