Sent for ACC Approval: 03/04/2025
ACC Approved: 3/4/2025
To Faculty Senate: 3/10/2025

Official Minutes
Academic Coordinating Commission
02/18/2025

Call To Order and Approval of Minutes

Call to Order: ACC Chair Melissa D'Eloia called the meeting to order at 4:00 pm.

Approval of Minutes: A motion was made by Midori Takagi, and seconded, to approve the ACC minutes of February 4, 2025. The motion was unanimously approved.

Reports and Announcements

Melissa D'Eloia, *ACC Chair*, reported:

- ACC Exec reviewed 34 proposals last week so they could be included as information items today.
- Exec also discussed action item and discussion items on today's agenda and made a minor edit to the draft moratorium policy, which will be sent will to departments tomorrow

Jack Herring, *Associate Vice President for Academic Affairs*, reported:

- The Administration is well aware that the Dear Colleague from the Department of Education may impact curriculum, and ACC might want to include it as a discussion item.

Moose Abou-Harb, *ASWWU President*, reported:

- He met with Faculty Senate President and representatives from the Déjà Vu Group to discuss student voice regarding concerns with faculty members. There will be a workgroup with students and faculty, and interested parties should contact him or the Faculty Senate President for more information.

Action Items

- **Temporary Policy on Course Scheduling and Delivery at Olympic College-Poulsbo (Spring 2025):** Commissioners unanimously approved an ACC Executive Committee

motion to approve a temporary policy for Spring 2025 that would address class scheduling and delivery issues related to construction at Olympic College in Poulsbo.

- **Transfer of Credit Policy (moved from Discussion Items):** Commissioners discussed and approved proposed changes to Transfer of Credit applicable to vocational courses under the Transfer Admission section of Undergraduate Admission in the University Catalog. Associate Vice President for Enrollment Management Shelli Soto reported that some departments have been working on equivalencies with professional, technical, and vocational programs, and this proposal tracks best practices.

  A motion to approve the policy made by Midori Takagi, and seconded, was passed by a vote of nine yes, zero nine, one abstention.

Review of Curriculum Minutes and Proposals

	Committee	Date	Actions
I2	Informational		FAIR 403A, SPED 420, SPED 460, SPED 465, SPED 485, SPED 488, MATH AND M/CS agenda (25 proposals re-review), MATH 381, MATH 383, MATH 401
T3			Approved: FAIR 297Q, UEPP 497D
T4			Approved: CHEM 497G, GEOL 597Z
T5			Approved: CSCI 497F, CSCI 597F
M1			Approved: COMM 230, COMM 325, COMM 331, COMM 430, COMM 498, ENG 314, ENG 353, ENG 364, ENG 464, UEPP 261, UEPP 270, UEPP 343, THTR 210 Approved with Note: ENG 308[1], ENG 406[2], ENG 466[3] Returned for Exec Re-Review:

[1] Clarify that final paper is due week seven (syllabus says six weeks).
[2] Clarify synchronous scheduling in syllabus, specifically weekly workshops, and synchronous/asynchronous requirements
[3] Clarify that RSI is student, not faculty time, in syllabus; syllabus shows more RSI than necessary; one-on-one meetings do not add up to correct totals.

			UEPP 368[4]
M2			Approved: HRM 426, CSCI 301, CSCI 321, CSCI 330, CSCI 367, ESCI 101, ENSI 302, ESCI 325, SPAN 334, WGSS 211 Approved with Note: JOURN 190[5], SPAN 404[6], CSCI 241[7]
M3			Approved: PHIL 112, PSY 116, PSY 210, PSY 250, PSY 310, PSY 351, PSY 430, PSY 442, PLSC 250, PLSC 342, PLSC 396, SOC 304, SPED 510 Approved with Note: SPED 310[8]
78	Woodring Graduate Council	1/27/25	Approved
79	CENV Curriculum Committee	1/30/25	Approved: ESCI 431, ENVS 305, Environmental Studies, ENVS 334, Sustainable Design Minor
80	CHSS Curriculum Council	1/30/25	Approved: EAST 333
81	CSE Curriculum Committee	2/3/25	Approved: CHEM 402, CHEM 486, Sustainable Design Minor
82	Woodring Curriculum Council	2/5/25	Approved: ECE 438
83	Fairhaven Curriculum Committee	2/5/25	Approved: FAIR 397I Returned for Exec Re-Review: FAIR 397S[9]
84	Council on University Programs	2/5/25	Approved: ENTR 297A, ENTR 297B, ENTR 474, Entrepreneurship and Innovation Certificate, Entrepreneurship and Innovation Minor, FOREST (Foundations

[4] Address RSI concerns regarding essay and review papers.
[5] Clarify how RSI is counted and include homework in RSI.
[6] Clarify RSI.
[7] Change Discord to Zoom or Teams.
[8] Clarify "before class" assignment and adjust RSI to include participation.
[9] Clarify RSI and adjust time for 5 credit class.

			of Outdoor Recreation, Entrepreneurship & Sustainable Tourism) Certificate Approved with Note: ENTR 197B[10]
85	Committee on Undergraduate Education	2/6/25	Approved: ETHN 204, TESL 240, LDST 101
86	CHSS Curriculum Council	2/6/25	Approved: HIST 497B
87	Teacher Curricula & Certification Council	2/7/25	Approved: ECE 435, Computer Science – Secondary BAE, ECE 435, Early Childhood Education P-3 with Elementary Education Option, Elementary Education Professional Program – Outreach Program, FREN 385, FREN 450, ASTR 315, PHYS 230, PHYS 321, PHYS 346, PHYS 224, PHYS 225, PHYS 326, Physics/Mathematics – Secondary BAE
88	CSE Curriculum Committee	2/10/25	Approved: GEOL 431
89	Woodring Graduate Council	2/10/25	Approved
90	CBE Curriculum Committee	2/11/25	Approved: Economics Minor, Economics BA, FIN 446, IBUS 475, MGMT 495, Business and Sustainability BA
91	CFPA Curriculum Committee	2/11/25	Approved
92	Graduate Faculty Governance Council	2/11/25	Approved: Electrical and Computer Engineering, Non-Thesis, Accelerated MS, Nursing Education Post-Master's Certificate, Nursing Leadership & Administration Post-Master's Certificate
93	Woodring Curriculum Council	2/12/25	Approved: Disability and Advocacy, BAE, HSP 457
94	CENV Curriculum Committee	2/13/25	Approved: ENVS 303, ENVS 333, Business and Sustainability BA, Environmental Education Minor, Environmental Studies BA, Environmental Studies Foundation and Core Requirements, Environmental

[10] Clarify that project engagement will continue into Fall Quarter.

			Studies/Journalism, Natural Resources Management (Extension) BA
95	CHSS Curriculum Council	2/14/25	Approved: ANTH 470

Items from the Floor

There were no items from the floor.

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Adjournment

Commission members adjourned at 5:26 pm.

ACC Attendance
02/18/2025

Voting Members			Non-Voting Members		
Melissa D'Eloia	At-Large (Chair)	x	Jack Herring	Provost Office	x
Tara Perry	CHSS	--	Shelli Soto	Registrar/Enrollment Management	x
Elizabeth Raymond	CSE	x	Jamie Lawson	Catalog and Curriculum	x
Midori Takagi	Fairhaven	x			
Anca Sirbu	CBE	x	**Recorder**		
Rebekah Paci-Green	CENV	x	Becky Johnston	Faculty Senate	x
Vacant	WCE	na			
Angie Kasper	CFPA	x	**Guests**		
Elizabeth Stephan	Libraries	x	Marc Geisler	CHSS	x
Vacant	Graduate School	na			
Vacant	Faculty Senate	na			
Vacant	Faculty Senate	na			
Vacant	CHSS	na			
Zach Cramer	AS Student Senator	x			
Matthew Loewen	AS Student Senator	x			
Moose Abou-Harb	AS Senate President	x			

Voting Attendees	10
Non-Voting Attendees	5
Total Attendees	15