Sent for ACC Approval: 4/3/25
ACC Approved: 4/8/2025
To Faculty Senate: 4/21/2025

Official Minutes
Academic Coordinating Commission
03/04/2025

Call To Order and Approval of Minutes

Call to Order: ACC Chair Melissa D'Eloia called the meeting to order at 4:01 pm.

Approval of Minutes: A motion was made by Midori Takagi, and seconded, to approve the ACC minutes of February 18, 2025. The motion was approved unanimously.

Reports and Announcements

Melissa D'Eloia, *ACC Chair*

- She sent the draft moratorium policy to deans and college curriculum chairs last week. The deadline is April 16 for feedback, and she has not received any to date.

Jack Herring, *Associate Vice President for Academic Affairs*

- The Department of Education released a FAQ document on the OCR Dear Colleague last week. It is still unclear about curriculum impact, especially in terms of how complaints may be treated.

Shelli Soto, *Vice Provost for Enrollment Management*

- Enrollment Management also is working with the Assistant Attorney General to inventory programs potentially impacted by the Dear Colleague and is prepared to answer any inquiries.

Moose Abou-Harb, *ASWWU President*

- There was no curriculum-related report.

Review of Curriculum Minutes and Proposals

	Committee	Date	Actions
I3	ACC Exec		Approved: ACC Exec online summer only modality review (12 proposals)
T6	ACC Re-Review		Approved: FAIR 397S
96	Teacher Curricula & Certification Council	2/14/25	Approved: Chemistry/Physics – Secondary BAE, General Science Grades 4-9 ~~Endorsement,~~ BAE[1]
97	CSE Curriculum Committee	2/18/25	Approved: GEOL 460, Geology, BA
98	Graduate School Curriculum Committee	2/18/25	Approved: Professional Accounting, Non-Thesis, MPAcc, ANTH 554, CSD 692, CSD 575, EDAD 518, EDAD 540, EDAD 542, EDAD 544, EDAD 546, EDAD 551, EDAD 554, EDAD 555, EDAD 556, EDAD 594, ENRG 561, ESCI 506, ESCI 561, Environmental Science, Marine and Estuarine Science (MES), Thesis, MS, Data Science for Environmental Applications Certificate, Environmental Studies, MA, MATH 421, Mathematics, Non-Thesis, MS, Mathematics, Thesis, MS, MUS 544, MUS 532, MUS 533, Music, MMus Approved with Note: CSCI 582[2], MUS 545[3], ISEP 331[4] Returned for ACC Exec Re-Review: ENG 591[5]
99	Council on University Programs (CUP)	2/19/25	ENRG 391, Data Analytics, Industrial and Systems Engineering, DATP 491
100	Fairhaven Curriculum Committee	2/19/25	Approved: FAIR 370V, FAIR 390F, FAIR 390H, FAIR 335P, FAIR 354V, FAIR 414D

[1] Endorsement removed from title, then approved.
[2] Fix typo for class time and include undergraduate stacked course to show differentiation between undergrad/graduate work.
[3] Include additional differentiation for undergraduate and graduate work.
[4] Add credits and clarify schedule for week 10 in syllabus.
[5] Reduce to 4 credits or provide more detail in syllabus.

101	CBE Curriculum Committee	2/19/25	Approved: Business Administration – International Business Concentration, BA, International Business Minor Returned for ACC Exec Re-Review: FIN 341[6]
102	Committee on Undergraduate Education (CUE)	2/20/25	Approved: RECR 199, RECR 399, SPAN 210, ENVS 115, ENVS 201, ENVS 221, HNRS 103, HNRS 104, HNRS 105, HNRS 106, HNRS 201, BUS 200, SCED 201 Approved with Note: SPAN 311[7], SPAN 312[8],ENTR 246[9]
103	Western Libraries Curriculum Committee	2/20/25	Approved with Note: LIB 397G[10], LIB 397H[11]
104	Woodring Graduate Council	2/20/25	Approved
105	CFPA Curriculum Council	2/25/25	Approved: ART 340, ART 341, ART 342, DSGN 372
106	Graduate School Curriculum Committee	2/25/25	Approved: ANTH 555, CHEM 531, CHEM 586, CHEM 576, ENG 691, English, MA, Environmental Science, Thesis, MA, GEOL 531, GEOL 569, MATH 522, SEC 596, SEC 513, Master in Teaching, Bellingham, MIT, Master in Teaching, Everett, MIT, Master in Teaching, South King County – Multilingual Education Emphasis, MIT, UEPP 557, UEPP 561 Returned for ACC Exec Re-Review: GEOL 560[12]
107	CBE Curriculum Committee	2/25/25	Approved: Economics/Social Studies, BA

[6] Revise hybrid schedule to ensure that Bellingham students will have some face-to-face time if the course is to be offered in a hybrid modality so students in Bellingham and Poulsbo have the same classroom experience.

[7] Update course title to differentiate from SPAN 312 and clarify exam schedule and/or language.

[8] Update course title to differentiate from SPAN 311 and clarify exam schedule and/or language.

[9] Clarify cost of software in syllabus.

[10] Clarify final exam on schedule.

[11] Clarify S/U standards on syllabus grading.

[12] Clarify extra work (30 hours total) for graduate students to equal the increase in one credit of the course from 4 to 5.

			Approved with Note: DSCI 407[13], Business Administration – Business Analytics, BA[14]
108	CENV Curriculum Committee	2/27/25	Approved: Salmon Enhancement: Habitat Restoration Certificate, Student/Faculty Designed, BS, ENV 332, ENVS 467, Environmental Studies (Extension) foundation and core requirements Environmental Studies (Extension), BA, Environmental Studies – Education & Eco-Social Justice Emphasis, BA, Environmental Studies – Geographic Information Science Emphasis, BA, Environmental Studies – Geography Emphasis, BA, Environmental Studies – Policy, Politics, and Governance Emphasis, BA, Geography/Social Studies, BA, Student/Faculty Designed, BA, UEPP 451, Urban Sustainability, BA
109	Teacher Curricula & Certification Council	2/27/25	Approved: SPAN 210, SPAN 311, SPAN 312, SPAN 401, Spanish – Elementary, BAE
110	Graduate Faculty Governance Council	3/2/25	Approved: English, Non-Thesis, MA, Natural Science/Science Education, Non-Thesis , MEd (In Moratorium), Natural Science/Science Education, Thesis, Med (In Moratorium)
111	Western Libraries Curriculum Committee	10/30/24	Approved
112	Western Libraries Curriculum Committee	12/3/24	Approved
113	Western Libraries Curriculum Committee	1/9/25	Approved
114	Western Libraries Curriculum Committee	1/29/25	Approved
115	Western Libraries Curriculum Committee	2/11/25	Approved

[13] Add revised course description to syllabus.
[14] Clarify GPA in "How to Declare."

Items from the Floor

There were no items from the floor.

Adjournment

Commission members adjourned at 5:29 pm.

ACC Attendance
03/04/2025

Voting Members			Non-Voting Members		
Melissa D'Eloia	At-Large (Chair)	x	Jack Herring	Provost	x
Tara Perry	CHSS	--	Shelli Soto	Registrar	x
Elizabeth Raymond	CSE	x	Jamie Lawson	Catalog and Curriculum	x
Midori Takagi	Fairhaven	x			
Anca Sirbu	CBE	x	**Recorder**		
Rebekah Paci-Green	CENV	x	Becky Johnston	Faculty Senate	x
Tim Bruce	WCE	--			
Angie Kasper	CFPA	--	**Guests**		
Elizabeth Stephan	Libraries	x			
Vacant	Graduate School	na			
Vacant	Faculty Senate	na			
Vacant	Faculty Senate	na			
Vacant	CHSS	na			
Zach Cramer	AS Student Senator	x			
Matthew Loewen	AS Student Senator	x			
Moose Abou-Harb	AS Senate President	x			

Voting Attendees	9
Non-Voting Attendees	4
Total Attendees	13