Sent for ACC Approval: 4/14/2025
ACC Approved: 4/22/2025
To Faculty Senate: 5/5/2025

Official Minutes
Academic Coordinating Commission
04/08/2025

Call To Order and Approval of Minutes

Call to Order: ACC Chair Melissa D'Eloia called the meeting to order at 4:02 pm.

Approval of Minutes: A motion was made by Betsy Raymond, and seconded, to approve the ACC minutes of March 4, 2025. The motion was approved unanimously, with one abstention.

Reports and Announcements

Melissa D'Eloia, ACC Chair

- The Senate meeting included a report on state budget issues, with the main takeaway that things are up in the air. She urged Commissioners to try to acknowledge the impact of uncertainty on budget and federal budget issues. If ACC members want to receive daily federal update emails, contact Becky Johnston.
- She shared information regarding the Western Libraries resolution on budget cuts and the open letter to the Administration.
- She sent a reminder email regarding draft moratorium policy and is compiling feedback for discussion at the next ACC meeting.

Shelli Soto, Vice Provost for Enrollment Management

- Spring Quarter Census Day is this weekend and Monday. It looks like enrollment is slightly higher than last AY Spring Quarter. She also expects 320 WiHS students this quarter.

Moose Abou-Harb, ASWWU President

- Students may be organizing a support letter for the Libraries and he will provide updates as available.
- Candidate filing is open until April 20, and members are encouraged to let their students know.

Review of Curriculum Minutes and Proposals

	Committee	Date	Actions
	ACC Exec		ENG 591, FIN 341, GEOL 560
116	Fairhaven Curriculum Committee	3/4/25	Approved
117	CFPA Curriculum Committee	3/11/25	Approved
118	Woodring Curriculum Council	3/31/25	Approved
119	Committee on Undergraduate Education	4/3/25	Approved
	MUS 197L (Temporary Course)		Approved
	PLSC 397S (Temporary Course)		Approved with note to add credit hours

Action Item

- **Cancellation of Graduate Courses for Natural Sciences/Science Education, Med programs:** A motion made by Rebekah Paci-Green, and seconded, to approve the SCED course cancellation memo which was approved to be cancelled at the March 4, 2025 ACC meeting. The motion was approved unanimously.

Discussion Items

- **Attendance and Grading Policies Draft University Catalog Revision:** ACC Chair D'Eloia presented the draft Senate Executive Council attendance and grading policy that was discussed by the Faculty Senate at its April 7, 2025 meeting. The draft is expected to be voted on by the Senate on April 21. There was a comment about "Leaves of Absence" being reserved for serious issues and a comment to move "loss of a loved one" to the top of the list. Shelli Soto, Vice Provost for Enrollment Management, said that there are issues for students who take community college classes who are withdrawn administratively due to lack of attendance during the first of classes, which triggers a tuition refund. Her office regularly sees students who expect refunds because of this. Comment that this is something that should be handled during orientation. Shelli said that the Orientation and Transition Team has a wide array of materials and that there is so much information that is included. There was a question about how an administrative withdrawal process would happen. Chair D'Eloia will bring this issue to Senate Executive Council for discussion and consideration. If the Senate approves the policy change, ACC will need to develop a syllabi policy to reflect it.

- **Spring Quarter Agenda Items:** ACC members reviewed and discussed ACC agenda items for the AY 2025-25 academic year, including updated spring agenda items. There were comments about reopening the 50% overlap rule, because the Fall discussion did not cover minors and there are additional concerns regarding majors to discuss, including which major Chemistry degree students declare. Chair said that this should continue to be monitored to see if policies for majors need to be addressed. There was a request from CHSS Associate Dean Marc Geisler to update and reformat Academic Grievance Policy. Shelli Soto suggested that the request be made to Office of Student Life to clean up structure. Chair D'Eloia will bring up to Senate Executive Committee and Office of Student Life since this is a Faculty Senate issue. There was a question about the timeline moving forward with clarifying terminology regarding programs with degrees.

Information Item

- **PEJ Task Force Recommendations:** The PEJ Task Force report and recommendations will be discussed by ACC on April 22 prior to its discussion by the Faculty Senate in early May. Chair D'Eloia reviewed the main recommendations and timeline and asked that ACC members review the report for further discussion. Elizabeth Stephan, who co-chaired a GUR task force, fully supports the recommendation.

Items from the Floor

There were no items from the floor.

Adjournment

Commission members adjourned at 5:05 pm.

ACC Attendance
04/08/2025

Voting Members			Non-Voting Members		
Melissa D'Eloia	At-Large (Chair)	x	Jack Herring	Provost	--
Tara Perry	CHSS	--	Shelli Soto	Registrar	x
Elizabeth Raymond	CSE	x	Jamie Lawson	Catalog and Curriculum	x
Midori Takagi	Fairhaven	--			
Anca Sirbu	CBE	x	**Recorder**		
Rebekah Paci-Green	CENV	x	Becky Johnston	Faculty Senate	x
Tim Bruce	WCE	x			
Angie Kasper	CFPA	--	**Guests**		
Elizabeth Stephan	Libraries	x	Marc Geisler	CHSS	x
Vacant	Graduate School	na			
Vacant	Faculty Senate	na			
Vacant	Faculty Senate	na			
Vacant	CHSS	na			
Zach Cramer	AS Student Senator	x			
Matthew Loewen	AS Student Senator	--			
Moose Abou-Harb	AS Senate President	x			

Voting Attendees	8
Non-Voting Attendees	3
Total Attendees	11