Sent for ACC Approval: 4/23/25
ACC Approved: 5/6/2025
To Faculty Senate: 5/19/2025

Official Minutes
Academic Coordinating Commission
04/22/2025

Call To Order and Approval of Minutes

Call to Order: ACC Chair Melissa D'Eloia called the meeting to order at 4:01 pm.

Approval of Minutes: A motion was made by Betsy Raymond, and seconded, to approve the ACC minutes of April 8, 2025. The motion was unanimously approved.

Reports and Announcements

Melissa D'Eloia, *ACC Chair*

- The external abuse, intimidation, and harassment reporting form is live.
- The Senate had a robust discussion on student performance issues yesterday and there will be a follow up discussion on May 19.
- The Senate approved an amended version of the revised class attendance catalog policy. Changes adopted by the Senate made minor revisions to the version discussed at the April 21 ACC meeting. ACC will need to create updated syllabus requirement language.

Jack Herring, Associate Vice President for Academic Affairs

- Nothing to report.

Review of Curriculum Minutes and Proposals

	Committee	Date	Actions
120	CHSS Curriculum Council	2/20/2025	Approved
121	Fairhaven Curriculum Council	4/2/2025	Approved

122	CFPA Curriculum Committee	4/8/2025	Approved with Note: ART 397A – Course description and learning objectives in syllabus and Curriculum do not match. Clarify grading scheme. Remove COVID policy information and add syllabus link.
123	CHSS Curriculum Council	4/10/2025	Approved with Note: PSY 240 - Include start and end date at top of syllabus PSY 341 – Clarify syllabus language on RSI to ensure instructor-initiated feedback is two-way conversation. SOC 397J – Request for collegial communication regarding overlap with an existing 100-level GUR class in Recreation Management which will be offered in the same quarter.
124	CENV Curriculum Committee	4/10/2025	Approved with Note: ESCI 330 – Clarify grading in syllabus ESCI 404 – Clarify grading in syllabus
125	Woodring Curriculum Council	4/14/2025	Approved
126	Fairhaven Curriculum Council	4/16/2025	Approved: FAIR 397M
127	Committee on Undergraduate Education	4/15/2025	Approved: ASLC 100, ASLC 101, ASLC 102

Discussion Items

- **Requesting Degree Program Moratorium Revisions:** Commissioners discussed proposed revisions to the Requesting Degree Program Moratorium policy and reviewed feedback from college curriculum committees. Jack Herring, Vice President for Undergraduate Education, commented that there is a need for alignment with any revisions to the Faculty Handbook on program mergers or eliminations, which are currently under development. ACC will take action after Senate Handbook revisions.

- **PEJ Task Force Recommendations:** Commissioners discussed the PEJ Task Force Recommendations in order to provide feedback to the Faculty Senate. Shelli Soto and the Chair discussed the recommendation brought up at the April 15 CUE meeting to amend the report from “feasible” to “possible.”

- **Art Studio Courses and Credit Hour Standards:** Commissioners discussed clarifying current practice, how art studio courses meet the ACC Policy on Credit

Hour standards, and possible revisions to the current policy. Because art studio courses do not follow the typical lab/lecture format, there has been confusion surrounding scheduling, course syllabi, and new course requests. The Chair reported that she has worked to meet with the chair of the Art Department, but scheduling issues have prevented that. Therefore, draft language has been developed based on previous discussions. It was pointed out that some studio courses currently are lecture and some are lab, and those should be cleaned up. A motion to approve the revised language by Betsy Raymond, and seconded, was approved unanimously.

Items from the Floor

There were no items from the floor.

Adjournment

Commission members adjourned at 5:07 pm.

ACC Attendance
04/22/2025

Voting Members			Non-Voting Members		
Melissa D'Eloia	At-Large (Chair)	x	Jack Herring	Provost	x
Tara Perry	CHSS	--	Shelli Soto	Registrar	x
Elizabeth Raymond	CSE	x	Jamie Lawson	Catalog and Curriculum	x
Midori Takagi	Fairhaven	x			
Anca Sirbu	CBE	x	**Recorder**		
Rebekah Paci-Green	CENV	x	Becky Johnston	Faculty Senate	x
Tim Bruce	WCE	x			
Angie Kasper	CFPA	x	**Guests**		
Elizabeth Stephan	Libraries	x	Marc Geisler	CHSS	x
Vacant	Graduate School	na			
Vacant	Faculty Senate	na			
Vacant	Faculty Senate	na			
Vacant	CHSS	na			
Zach Cramer	AS Student Senator	--			
Matthew Loewen	AS Student Senator	x			
Moose Abou-Harb	AS Senate President	--			

Voting Attendees	9
Non-Voting Attendees	5
Total Attendees	14