Sent for ACC Approval: 12/3/2025
ACC Approved: 1/6/2026
To Faculty Senate: 1/12/2026

# Official Minutes
# Academic Coordinating Commission
# 12/2/2025

## Call To Order and Approval of Minutes

**Call to Order:** ACC Chair Melissa D'Eloia called the meeting to order at 4:01 p.m.

**Approval of Minutes:** A motion by Midori Takagi (and seconded) to approve the meeting minutes of November 18, 2025 passed by a vote of eight to zero with one abstention.

## Reports and Announcements

**Melissa D'Eloia, ACC Chair**

- There were no reports or announcements.

**Shelli Soto, Vice Provost for Enrollment Management**

- There were no reports or announcements.

**John Hardgrove, ASWWU Senate President**

- Sabina Gupta will not be able to remain on ACC due to a class conflict in Winter Quarter. ASWWU Senate will appoint a replacement senator.

## Discussion Item

**Admission Standards for International Students:** Shelli Soto, Vice Provost for Enrollment Management, and Ryan Larsen, Executive Director of the Office of Global Engagement gave a presentation on current and proposed admissions standards for international students. They are beginning to consult with faculty prior to making a formal proposal to University leadership. During discussion, there were questions regarding the interview portion of the IFELTS testing process. There was a comment about the proposed TOEFL score of 75 being equal to WSU and close to U-WA, while the other public regionals are at 71. Under the new TOEFL scale being implemented next year, WWU will match UW, WSU, and Evergreen. There was consultation with Study Group on the proposed TOEFL score. The Faculty Senate

presentation in January will include a broader selection of schools for comparison. There was discussion about markers of student success for current international students. It was clarified that the proposal would apply to all international students, including degree-seeking and short-term exchange students.

## Review of Curriculum Minutes and Proposals

| | Committee | Date | Actions |
|---|---|---|---|
| 33 | CHSS Curriculum Council | 11/13/25 | Approved:<br>HUMA 421, HUMA 430, LING 441, SOC 301, SOC 323, SOC 427, SOC 471, SOC 371<br><br>Tabled for Re-Submission:<br>SOC 397A |
| 34 | Woodring Curriculum Council | 11/13/25 | Approved:<br>HSP 467, Palliative Care Minor |
| 35 | Teacher Curricula & Certification Council | 11/13/25 | Approved:<br>Biology – Secondary Teaching Emphasis, BS |
| 36 | CSE Curriculum Committee | 11/17/25 | Approved |
| 37 | CBE Curriculum Committee | 11/19/25 | Approved:<br>CBE, Revision of college |
| 38 | Fairhaven Curriculum Council | 11/19/25 | Approved |
| 39 | Committee on University Programs | 11/20/25 | Approved:<br>ENRG 322, ENRG 420, ENRG 430, ENRG 475, ENRG 482, ENRG 484, ENRG 486, ENRG 488, ENRG 372, ENRG 374, ENRG 378, Energy Economics Certificate, HNRS 101, ISEP 301, ISEP 310, ISEP 330, ISEP 340, ISEP 350, ISEP 365, ISEP 383, ISEP 410, ISEP 430, ISEP 460, ISEP 462, ISEP 464, ISEP 492, ISEP 495, ISEP 331, LDST 416<br><br>Approved with Comment:<br>Industrial Systems and Engineering, BS,[1] ISEP 320,[2] ISEP 490,[3] ISEP 491[4] |
| 40 | Committee on Undergraduate Education | 11/20/25 | Approved:<br>HUMA 370, REL 109, REL 332, HUMA 327, HUMA 372, REL 231, REL 234, REL 330, REL 378, MUS 107, MUS 110, PHYS 114, PHYS |

[1] Submit accreditation form for new degree program to Academic Affairs. Include language in How to Declear/Admission.
[2] Remove 25/75% in hybrid format in syllabus.
[3] Include language in syllabus regarding resubmission of writing assignments in WP section of syllabus.
[4] Include additional feedback/resubmission information in WP section of syllabus.

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| | | | 116, SOC 334, WGSS 325, WGSS 336, WGSS 317, WGSS 348<br><br>Approved with Comment:<br>HIST 101,[5] LING 332,[6] REL 201,[7] REL 202,[8] WGSS 350[9] |
| 41 | CHSS Curriculum Council | 11/20/25 | Approved:<br>COMM 328, COMM 340, COMM 303, Communications Studies Minor, Advocacy Writing Certificate, Technical Writing Certificate, HIST 328, HIST 444, CHIN 330, LING 336, Culture, Race, and Justice Minor<br><br>Approved with Comment:<br>FREN 497C,[10] SOC 462[11] |
| 42 | CENV Curriculum Committee | 11/20/25 | Approved:<br>ENVS 302, ENVS 320, ENVS 325, ENVS 326, ENVS 327, ENVS 331, ENVS 332, ENVS 362, ENVS 381 |
| 43 | CSE Curriculum Committee | 11/24/25 | Approved:<br>EECE 402, EECE 404, Electrical and Computer Engineering, BS, Materials Science & Engineering (MSE),MSE 295, Materials Science & Engineering, BS, Manufacturing Engineering, BS, GEOL 312, GEOL 426, Geology, BA, Geology, BS, Geophysics, BS, MATH 343, MATH 446<br><br>Approved with Comment:<br>MFGE 454,[12] GEOL 204,[13] GEOL 315[14]<br><br>Pending Approval, with ACC Re-Review:<br>ENGR 114[15] |

## Items from the Floor

There were no items from the floor.

[5] Include example course meeting times.
[6] Provide more detail in schedule regarding assignments and coursework.
[7] Course description should match syllabus.
[8] Course description should match syllabus.
[9] Syllabus is missing credits.
[10] Include https://syllabi.wwu.edu/ link.
[11] Course descriptions do not match.
[12] Change meeting times from a.m. to p.m.
[13] Remove finals week from syllabus (no finals week in summer session).
[14] Remove finals week from syllabus (no finals week in summer session).
[15] Syllabus should include cost or rationale for one-year SolidProfessor subscription. Syllabus missing schedule. Clarify lab vs class time.

## Adjournment

Commission members adjourned at 5:27 p.m.

# ACC Attendance
# 12/02/2025

| Voting Members | | | Non-Voting Members | | |
|---|---|---|---|---|---|
| Melissa D'Eloia | At-Large (Chair) | x | Jack Herring | Provost | -- |
| Tara Perry | CHSS | x | Shelli Soto | Registrar | x |
| Elizabeth Raymond | CSE | x | Jamie Lawson | Catalog and Curriculum | x |
| Midori Takagi | Fairhaven | x | Sabina Gupta | ASWWU Senate | x |
| Anca Sirbu | CBE | x | Halle Bauer | ASWWU Senate | x |
| Tammi Laninga | CENV | x | **Recorder** | | |
| Tim Bruce | WCE | x | Becky Johnston | Faculty Senate | x |
| Sarah Jo Monaghan | CFPA | x | **Guests** | | |
| Elizabeth Stephan | Libraries | x | Ryan Larsen | Exec. Dir., GEO | x |
| Vacant | Graduate School | NA | | | |
| Vacant | Faculty Senate | NA | | | |
| Vacant | Faculty Senate | NA | | | |
| Kendra Dupuy | CHSS President | x | | | |
| John Hardgrove | ASWWU Senate | x | | | |
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| **Voting Attendees** | 11 |
| **Non-Voting Attendees** | 6 |
| **Total Attendees** | 17 |